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MEMORANDUM FOR:

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SUBJECT

: Support School, OTR

1. During my absence the proposal to establish a Support School was approved by the DDCI. It will take OTR a period of time to put the school in to operation. Reference our previous discussion of this school, I would like definite consideration to be given to establishing a Support Orientation Course for the benefit of DD/S personnel in order that they may receive a briefing on the activities, programs, and general problems of the DD/S Offices. I would like OTR to come up with a proposal as to how this can be accomplished. I do not envision a long course, but consider something that will run at least three or four days. This will also serve as an opportunity for DD/S personnel to get together and establish personal relationships. I suggest the course be held at

2. I would encourage employees of other components of the Agency to attend this course and it is not to be restrictive in character or substance. Please take this up with OTR and if a memorandum is necessary, please prepare such for my signature.

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R. L. Sammerman

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