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72-4914

13 September 1972

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science & Technology
Deputy Director for Support
General Counsel
Inspector General

SUBJECT : Agenda for the Deputies Meeting on Tuesday,
19 September 1972

The following subjects will be discussed at the Deputies Meeting
at 2:30 on Tuesday, 19 September:

- a. Contacts with the American Private Sector. Please see my memo of 10 July on this subject, previously forwarded to you (ER 72-2036/4).
- b. Senior Officer Schools and the CIA Senior Seminar. No preparation needed.
- c. Foreign Affairs Executive Seminar. Please see my memo of 10 July on this subject, previously forwarded to you (ER 72-195/4).
- d. MAG Annual Report. The MAG report was forwarded to you by my memo of 8 August (ER 72-4383).
- e. Award Ceremony Procedures. Informal discussion -- no preparation needed.
- f. Intelligence Museum. The attached draft will be discussed.



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W. E. Colby
Executive Director-Comptroller

cc: Director of Personnel
Director of Training

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EXEMPT FROM GENERAL DECLASSIFICATION	
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D R A F T

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science & Technology
Deputy Director for Support

SUBJECT : Intelligence Museum

1. I hope within the next few weeks to establish a program for conserving and, when appropriate, exhibiting material which has been significant in the development of CIA and its operations, before such material is lost or dispersed.

2. In order to accomplish this, I intend to appoint an Intelligence Museum Commission, which will be responsible for establishing and then supervising the following program:

- a. Identifying, cataloguing and conserving documents, photographs, hardware and other materiel, and miscellaneous memorabilia which have been significant in the development of CIA and its operations;
- b. Arranging for their progressive declassification on terms agreed to by whichever directorate used the material operationally;
and

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c. Exhibiting the material when exhibition would have a salutary effect on employee morale, on training, or on special problems the Director identifies.

3. The Commission will be responsible to the Executive Director, but as noted in 2b above, it must also be responsible to the operational security needs of each of the directorates. Therefore, I am asking each of you to nominate one member to the Commission. Also, I would like to have your nominations for advisers to represent each unit within your directorate which may have a special stake in assembling a historical collection of intelligence materials. NPIC, TSD, and OC seem to me to be such units, particularly because most of them already have developed similar programs on their own.

4. I plan to appoint a Chairman who would in addition be responsible for being cognizant of the interests in these regards of the independent units in the Director's Office. Furthermore, I believe there should be at least three ex officio members. At this time, I have in mind the Agency Historian, the Curator of the CIA Historical Intelligence Collection, and a representative of the Fine Arts Commission, the last in order to establish coordination between these two Commissions. The Agency's Historical Staff will act as Secretariat for the Intelligence Museum Commission.

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5. I do not intend that the Intelligence Museum Commission should take physical possession of all material that it identifies and catalogues for the historical collection. Offices which have the space and interest in housing their own historical material may retain custody of it so long as it remains available to the Intelligence Museum Commission and is not destroyed or dispersed without the Commission's sanction. Finally, the functions assigned to the Commission shall in no way interfere with the historical and archival (records management) functions already assigned in the Agency.

W. E. Colby
Executive Director-Comptroller

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