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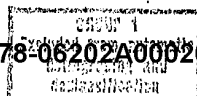
To: All School and
Staff Chiefs

Fr: DTR

OTR STAFF MEETING -- 2 September 1966

- 25X1A 1. [REDACTED] was presented a Quality Step Increase.
2. DDS Staff Meeting
- 25X1A a. The major portion of the meeting was devoted to a briefing by [REDACTED] on space requirements. We need another headquarters size building to handle requirements.
- b. Suggestion and Awards Program. The DDS is doing quite well. 31% of the suggestions submitted originated from the Support Directorate. Of these submissions 57% were adopted.
- c. The ceremony commemorating the 19th anniversary of the Agency will be attended by George Carroll and Vice President Humphrey.
3. DDP Staff Meeting -- C/OS attended
- a. New appointments:
- 25X1A [REDACTED]
- DD/S&T's resignation will be effective 23 September. He will be joining Hughes Aircraft Company. Carl Duckett will be acting until the appointment of a new chief, probably in the spring.
- 25X1C b. Official and non-official cover were discussed. We will not be getting more [REDACTED] cover.
- c. The ADDP stressed the importance of enrolling CS officers in the [REDACTED]
- 25X1A 4. Registrar to check effect on classroom capacity of proposed remodeling of 1A07 and 1A113, Headquarters.

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