

OTR STAFF MEETING--10 November 1966

1. Vital Records. (ACTION: All) [redacted] talked on this subject. Last major OTR review circa 1960 during War Plans Exercise. Schools and staffs to review for currency and adequacy and consult with [redacted] Inform the DTR orally of your action at the Staff Meeting three weeks hence. Then, every six months this material should be reviewed.

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2. Commendation for [redacted] FE Division sent a nice commendation to Harry for his [redacted]. (ACTION: Bob [redacted] As SOP when an officer from another component finishes his tour with OTR any commendations he has received should go forward to the Head of the Officer's Career Service with a covering memo from the DTR.

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4. "Secret Surrender" by Allen Dulles. This book was endorsed by Averill Harriman in the New York Times. OTR should tout the book and get a dozen or so copies. When the paperbacks come out it should be mandatory reading for the CTs.

5. Classroom Space. [redacted] is preparing a report to the DD/S regarding OTR's space needs. Our space is adequate according to square footage, but some classroom facilities are not adequate in terms of size and design.

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6. DDP Staff Meeting--9 November

a. Personnel Assignments:

[redacted]

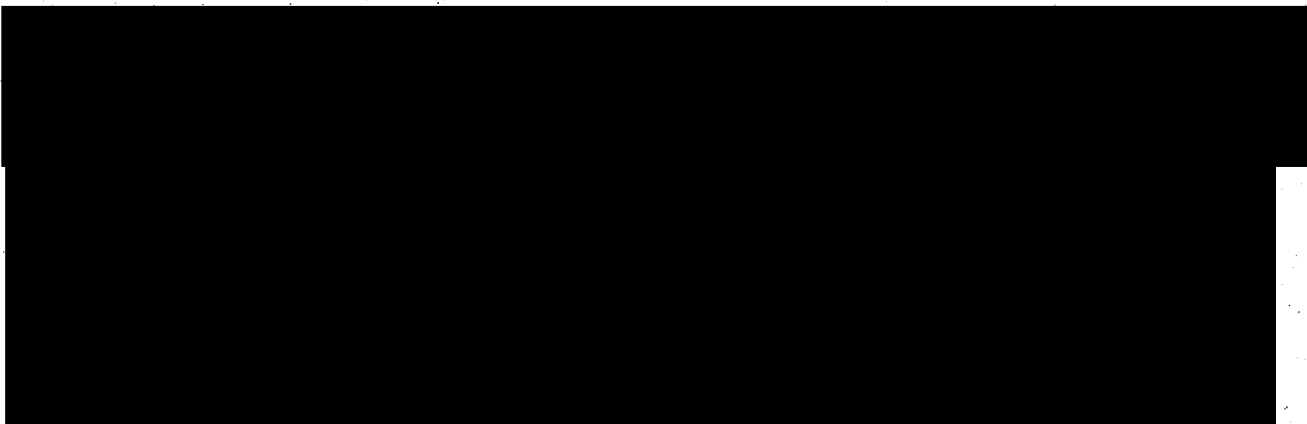
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b. DDCI. (ACTION: All) The DCI and the DDCI will work under the alter ego concept. The DDCI will not be given a special chunk of responsibility, but will duplicate the DCI across the board. A courtesy copy of all communications going to the DCI should be made for the DDCI (in addition to the copy to ER) and routed to the DDCI. The DD/P described the DDCI as having "deep intellectual interests."



c. Eugene Rostow. Sherman Kent will be briefing the new Deputy Under Secretary for Political Affairs on the Agency.

d. ██████████ FitzGerald said the most frequent question at the current WH Conference was the DCI's position on the ██████████ Both the DD/P and the DCI came down on it clearly and hard -- the DCI insists on ██████████ and will protect the COS if outside dissemination is required.



7. Guest Speakers. The DDP feels that some of the speakers in the last running of the OFC and IOC were not the best. ██████████ will take the ██████████ talk and ██████████ will do the one on organization and mission for future IOCs.

8. Programmed Instruction. (ACTION: All) ██████████ and company are preparing to present a two-week workshop on the techniques of programming in late January. Mr. Silverman from Columbia will be the instructor. Each school to send three candidates. A six month period of approximately 8 hours amonth to work on actual course programs will follow the workshop. Additional information will be forthcoming.

9. WH Conference. Those attending have been kept busier than at the previous two conferences. The DCI was there for a short while and the DD/P was there overnight. (Mr. Helms said the DDCI would visit the ██████████ soon.)

10. Advanced Ops Seminar. Headquarters Training checking market for this course.

11. Admin Procedures Course. Current staff permits no more than 12 students for this course. For the 12 November running there are 20 enrolled, 28 for the 28 November running, and 17 for 28 December. This course will be required for all DDP EOD clericals (approximately 800 a year). Even if

staff is increased, this requirement cannot be met under present system of presentation. DTR suggested exploring possibility of programming the course.

12. Evaluating Training. (ACTION: [REDACTED]) A great deal of discussion. A substantive look at the content of our courses should be made. Do we need a director of instruction or coordinator, or perhaps a three-man force? Jim [REDACTED] will be exploring and will come up with a paper.

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13. DD/S.on Leave. Mr. Bannerman will be on leave from 14 November through 17 November.

14. Glossary of Expressions. (ACTION: [REDACTED]) DTR asked that a glossary of expressions pertaining to the educational world, e. g., "attitudinal shift."