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[REDACTED] O/DDS, called 9/26/66. Items
A, B, and F were selected. DTR will present.
[REDACTED] preparing briefing.
10-15 minutes. Due Date 10 Oct.

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19 SEP 1966

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Friday Morning Briefings at Executive Committee Meetings

REFERENCE : Memo dtd 13 Sep 66 to D/CO, D/F, D/L, D/Pers, D/S, D TR fr DD/S, Same Subject

In response to the referent memorandum, I have reviewed the activities within the Office of Training and believe the following topics may be of general interest to members attending the Executive Committee Meetings:

A. Career Training Program

1. Quotas -- Ratio of CT input to other Agency professional input by Directorate
2. Selection/Processing -- new streamlined procedures
3. Training courses -- DDF/DDI/DDS -- type and length as indicated by chart

B. Language Training Program

1. An accurate inventory of language capability for the first time
2. Requirements by Directorate

C. External Training and The Training Selection Board

1. Use of external training by Directorate

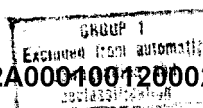
D. Program Assisted Instruction

1. Introduction and implications

E. Training of Agency Personnel in Planning, Programming and Budgeting

1. External facilities
2. Internal programs

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F. Agency's Image As Influenced by OTR

1. External briefings to officials and groups of other government agencies, military institutions, universities, and foreign countries
2. As influenced by Agency officers enrolled in senior military schools and universities.

SIGNED

John Richardson
Director of Training

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