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27 January 1966

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training
27 January 1966

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1. ██████████ Training

The first week of the program ██████████ has just been com- 25X1A
pleted. The first three days consisted of briefings, primarily by the
Intelligence School, which were especially well received by the trainees.
Instruction in tradecraft was given during the remaining two days of the
week and will continue through the second and third weeks.

2. Briefing of Wives of Career Trainees

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On Saturday, 15 January, the Career Training Staff assisted by
██████████ of Central Cover conducted the usual beginning-of-course brief-
ing for the wives of Career Trainees enrolled in the January 66 class. All
the wives attended the briefings, and we believe they found it worthwhile.

3. Assignment of Career Trainees

The following Career Trainees have been permanently transferred to
operating divisions:

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██████████

DDP/FE ██████████ 1/16/66
DDP/SR/ ██████████ 1/12/66
DDP/NE ██████████ 1/16/66
DDP/FE ██████████ 1/2/66
DDP/FE ██████████ 1/16/66
DDP/FE ██████████ 1/17/66
DDP/AF ██████████ 1/18/66

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4. Meeting of Interagency Roundtable on Area Studies

At a business meeting of the Interagency Roundtable on Area Studies held on 13 January 1966, Hamilton Mathis of USIA reported that the President's Office had directed USIA to establish a Psychological Warfare Course. The duration, scope, and location of the course is not known. General Newton, former Director of the Military Assistance Institute, questioned the need for such a course, in view of the existing Ft. Bragg program. Mr. Mathis responded to this question by stating that Bragg is for the Army and this course is to be national. CIA was not represented at the Interagency Roundtable. This information was obtained by

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██████████ OTR's faculty representative at the Defence Intelligence School.

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5. Meeting ██████████ of Chiefs of Station (WH Division)

The WH Division Chiefs of Station are scheduled to meet ██████████ on 31 May to 3 June 1966. The group will consist of 25 COSs and 15 Headquarters personnel. ██████████ has been suggested as a site for the meeting.

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6. Registrar Staff

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██████████ of the Operations Division, OCS spent some time with members of the Registrar Staff on Tuesday, 11 January 1966, to review the status of the Agency Training Record (ATR). During the review the Registrar's goal to make the Record a more refined document of current

information was discussed. Also discussed were OTR plans for

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reprogramming the ATR to ease the transfer of information to the new, third-generation equipment that the Agency is in the process of installing.

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██████████ plans to discuss OTR intentions with members of OD/OCS and will let us know within a few weeks the steps OTR can take to get the refinement under way.

7. Non-Agency Briefings

During the week 17 through 21 January four non-Agency briefings were given by members of the Intelligence School. On 18 January thirty-five State Department Junior FSOs were briefed at the Headquarters Building. Also on 18 January, two senior ██████████ Officers were 25X1C briefed at Headquarters. Twenty-four officers attending the Senior Foreign Officer Intelligence Course, Fort Holabird were briefed on 19 January; and thirteen students from Colgate University were briefed in the John Kilpen Hotel on 20 January.

The School of International Communism gave presentations during this same time at Fort Holabird, FSI, American University, USIA, and the National Interdepartmental Seminar.

8. Information Reporting, Reports and Requirements Course (IRRR)

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██████████ Chief Instructor of the IRRR Course, is including in the current running of the course (58th) latest information concerning certain new systems for handling intelligence cables. The new system will involve a great deal of mechanization and promises to have extensive effect within the Clandestine Services.

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9. Covert Action Operations Course (CAO)

CAO #68 began on 24 January in Room 1A07, Headquarters with 22 students. This figure represents the largest number of students who have attended the CAO since 1959. Two particularly good presentations were utilized to introduce the course; the first was made by [redacted] and the second by [redacted]. This is the first time [redacted] has participated in this course.

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10. CSC Course in Planning, Programming and Budgeting

The Civil Service Commission has allotted ten spaces to the Agency for the Planning, Programming and Budgeting Course being given January 26 and 27. We asked for 25 spaces, although we had approximately 40 applications. The Civil Service Commission gave us one additional space so that we were able to apportion our quota as follows:

DDP	--	2
DDS	--	2
DDS&T	--	2
DDI	--	2
PPB	--	2
ODCI	--	1

11. Nomination for the Woodrow Wilson School, Princeton University

[redacted] of the General Counsel's Office called and asked for advice and guidance in nominating [redacted] a member of OGC, for a fellowship at the Woodrow Wilson School in Princeton. Mr. Lawrence Houston wants to recommend [redacted] and wishes to prepare the

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application papers correctly and in a manner that might evoke a favorable response from the officials at Princeton. [REDACTED] met with

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[REDACTED] on 21 January and helped them all he could. Judging from the number of questions that have come from other parts of the Agency concerning the program, the Training Selection Board may receive five or six Woodrow Wilson Fellowship applications this year. (Three applicants were interviewed last year.)

12. OTR Course Registrations

24 January 1966 -- Air Operations: 16 students (2 from [REDACTED]);

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Covert Action Operations: full quota of 21 students, with 22nd on standby.

31 January 1966 -- Chiefs of Station Seminar: 19 students accepted although 15-size class is preferred. PM Operations: 49 students; full quota.

13. IBM Course -- 1401 Autocoder

Seventeen employees are enrolled in a special IBM self-instruction course requested [REDACTED]. The course began on 24 January and will run from three to six weeks.

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14. OTR Attendance.

Internal training attendance for the week of 17 - 21 January 1966 was 586; external attendance was 364.

for John Richardson
Director of Training