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10 February 1966

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training  
10 February 1966

1. Introduction to Intelligence Course #81

Eighty-five employees have requested enrollment in the IIC #81 which is scheduled for 21 February. However, only 55 will be admitted to the course due to space limitation. With the concurrence of their respective training officers, those not attending this running of the course will be enrolled in the March course. Based on current registration we expect this running of the course will also reach maximum capacity.

2. EOD Training

25X1A [REDACTED] has discussed with [REDACTED] Registrar 25X1A Staff, a few of the points which will be covered in his report on EOD training. He brought up the matter of the Office of Communications being exempted from this training. Supposedly, there was a memorandum submitted by the D/CO which exempts OC personnel from attending EOD training but as of this date no one in the Office of Communications or in the Office of Training can locate such a memorandum. We are looking into the matter further.

3. Career Training Program

On Wednesday, 2 February, [REDACTED] met 25X1A

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with Emmett Echols, [REDACTED] to discuss the 25X1A  
problem of how to increase the number of Career Trainee candidates.  
Attention was focused on how best to insure referral to OTR of an ade-  
quate number of qualified applicants and how to cut down the rate of loss  
through declinations on the part of acceptable candidates. A number of  
action possibilities were mentioned and will be developed in further dis-  
cussions. For now, it was decided that [REDACTED] will start 25X1A  
a joint review of applicant files to determine what changes, if any, should  
be made in the present system.

DDP Career Trainees were interviewed by senior CS officers, in-  
cluding Division and Staff Chiefs on 28 January. Indications are that the  
interviewers were very well pleased with the findings. Interview reports  
were made and OTR plans to review these reports for possible benefit to  
the training staff.

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4. [REDACTED] - Snow Removal

Snow removal during the period 26 January - 2 February required  
1,706 man-hours of which 648 represented overtime. The roads and  
grounds crews were on duty for 36 consecutive hours for the first snow-  
fall and 32 consecutive hours for the second. Most of the emergency over-  
time for this work was not anticipated in the Station's budget planning for  
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5. Briefing by [redacted]

25X1A

[redacted] /SIC, at the request of [redacted] participated in a breakfast meeting with about 15 Republican Congressmen at the Congressional Hotel on 26 January. The Congressmen had requested Stephen Rosenfeld, Washington Post correspondent, to speak but since Mr. Rosenfeld was not able to appear, the group requested [redacted] to provide a speaker to discuss current trends in the Communist world. The group included Cong. Gerald Ford, the House minority leader. The briefing consisted of 15 minutes of comments and an additional 15 minutes of questions. It seemed to go off well.

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6. OTR Support to the [redacted]

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[redacted] Intelligence School, in response to a request from

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the COS/[redacted] has submitted to the [redacted] Desk a proposal for a training program to be conducted at [redacted]. The proposal has been approved by FE Division and sent onto [redacted] for final approval. [redacted] plans to arrive in [redacted] on or about 1 March 1966 to conduct the program.

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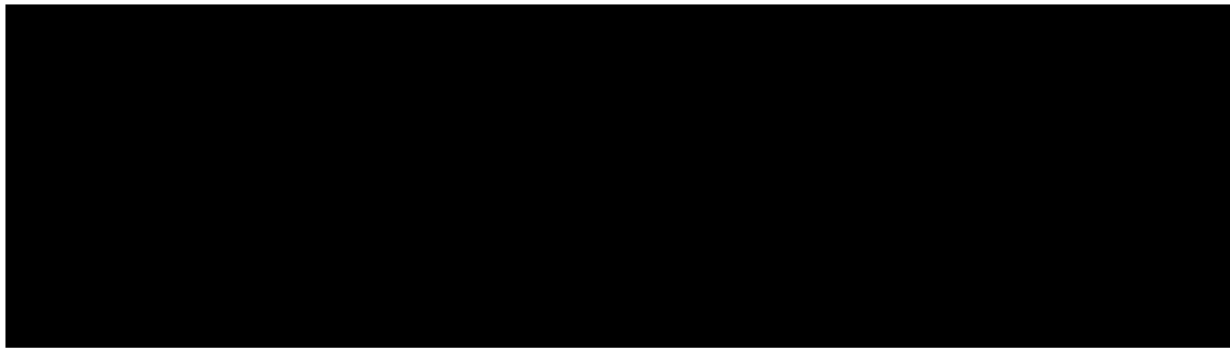
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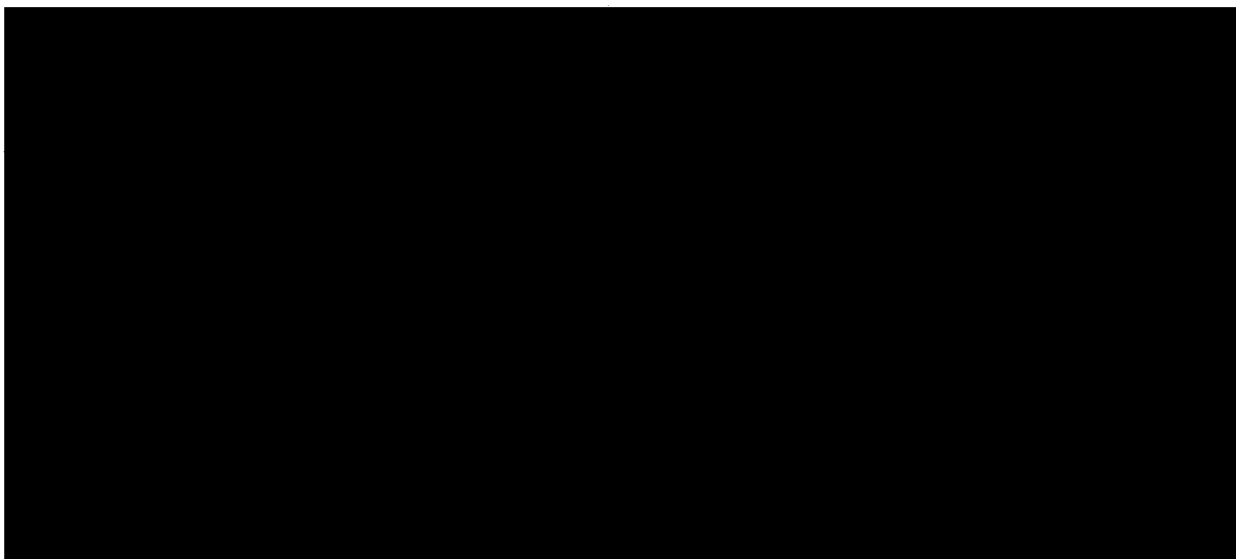
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both to the larger number of students (17) as well as to their qualifications. On 10 February the Seminar will meet jointly with the Midcareer Course to hear a presentation to be given by Dr. Henry A. Kissinger, Center for International Affairs, Harvard University.

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9. Meeting with NSA Officials on Orientation for Overseas Duty

25X1A

[REDACTED] of OTR, and [REDACTED], SSA/DDS, 25X1A  
met with four members of the National Security Agency on 28 January to discuss CIA's overseas orientation training and the applicability of our program in meeting a specific NSA requirement. NSA will take over full control of an installation [REDACTED] by 1 July 1967. 25X1A  
When the installation is fully operational, more than [REDACTED] in- 25X1A  
cluding families, will be located there. Messrs. [REDACTED] 25X1A  
outlined all phases of the orientation training given by CIA to prepare its

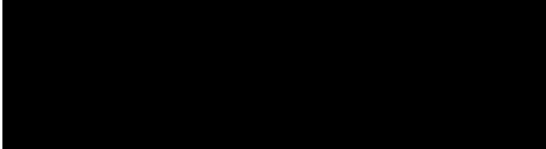
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personnel for overseas duty. Of specific interest, the suitability of CIA's Orientation for Overseas Course as a means of meeting NSA's needs was examined. There seemed to be agreement that our course with certain appropriate modifications would serve the purpose. OTR will render further assistance when NSA officials actually begin to organize their training program.

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John Richardson  
Director of Training

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