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17 March 1966

MEMORANDUM FOR: Deputy Director for Support

**SUBJECT : Weekly Report of the Office of Training
17 March 1966**

1. Career Training Program

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On 10 March [REDACTED] met with Mr. William Kelly, Chief of the College Relations Program of the State Department. Kelly has extensive contacts with U. S. colleges and universities on a variety of matters including the Department's Summer Intern Program, speaking engagements in support of the FSO Examination Program, monitoring the progress of employees in external assignments, etc. In the course of his duties Kelly sometimes gets inquiries about employment from qualified persons, particularly linguists, for whom the Department has no jobs. It was with reference to this latter point that [REDACTED] went to see Kelly, to develop an informal referral channel for the occasional inquiries which might be of interest to us. During the course of their meeting Kelly mentioned that State is getting about 1 out of 7 of the FSO candidates who pass the written and oral examinations and are put into clearance processing. Since they usually hire about 200 per year, this means 1400 examinees in process. Time of clearance processing is the biggest problem; full clearance currently requires six months or more.

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Career Training Program (Continued)

As of 11 March, 32 external candidates plus 12 to 14 internals are committed for the April class.

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2. Training

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The first [redacted] training program was completed on 4 March. Most of the critiques have been received and they are uniformly favorable toward the course content, the manner of presentation, and the working of the individual instructor. The most common complaint was the interference caused by absenteeism due to administrative processing. [redacted]

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Class #2 began on 7 March with 11 trainees enrolled.

3. Personnel Assignments

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[redacted], Intelligence School, reported to the Brookings Institution on 9 March to begin his six months' tour as a Brookings Fellow.

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[redacted], Management Faculty, has been selected for assignment to John Clarke's Staff. [redacted] is scheduled to report on or about 4 April.

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4. Inter-Agency Panel on Intelligence Management

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[redacted] recently luncheoned with [redacted], OSI, one of the Agency students in the Industrial College of the Armed Forces, to discuss an inter-agency panel on intelligence management which [redacted] is developing for his seminar group. John Clarke has agreed to represent the Agency, and [redacted] CIA Adviser to the DIS, will identify a

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DIA official of similar stature to represent IA on the panel.
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5. Management Course #94

Management Course #94 conducted [redacted] with 64 students in attendance was completed on 4 March. Breakdown of the student body by Directorate is as follows: DDS - 28; DDI - 16; DDP - 17; O/DCI - 2; and DDS&T - 1. 25X1A

6. Language Training in Vietnamese

25X1A [redacted] has contacted [redacted] to report that [redacted] was 25X1A
concerned with the lack of Vietnamese language competence at the Saigon 25X1A
station. [redacted] has proposed a crash program for training to include some 25X1A
[redacted] personnel. [redacted] was informed that we are just beginning a 25X1A
Vietnamese language program in response to requirements originated
25X1A with [redacted] staff. Nine students are currently in training and we
hope to increase our capability by adding one or more instructors in the
near future.

7. Agency Briefing of Department of State Junior Officers

With respect to the Agency's one-day presentation to Department of State junior officers, many probing questions are directed to OTR briefing personnel regarding the DDP that we feel should be covered by a senior DDP officer. This matter has been referred [redacted] and 25X1A
we understand that it is presently under consideration [redacted].

8. TSD Briefing

The first one-day orientation briefing on the organization and functions 25X1A

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25X1A of the Clandestine Services to TSD personnel was presented on 10 March at East Building. [REDACTED] was in charge of the program, and reports that the briefing was well received. It will be conducted on a monthly basis.

9. Comments by Merrill Kelly at Agency Reserve Unit Meeting

25X1A [REDACTED] reports that Mr. Merrill Kelly, Chief, Counter Intelligence Division, Assistant Chief of Staff, Intelligence, spoke at a meeting of the Agency Reserve Unit on 7 March. Kelly indicated that there was a high degree of cooperation and coordination between our own counter intelligence staff and his office. From his comments Ben gathered that relationships, at least at this level, are exceptionally good.

10. OTR Attendance

Internal training attendance for the week of 7 - 11 March 1966 was 675; external attendance was 463.

JOHN RICHARDSON
John Richardson
Director of Training

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