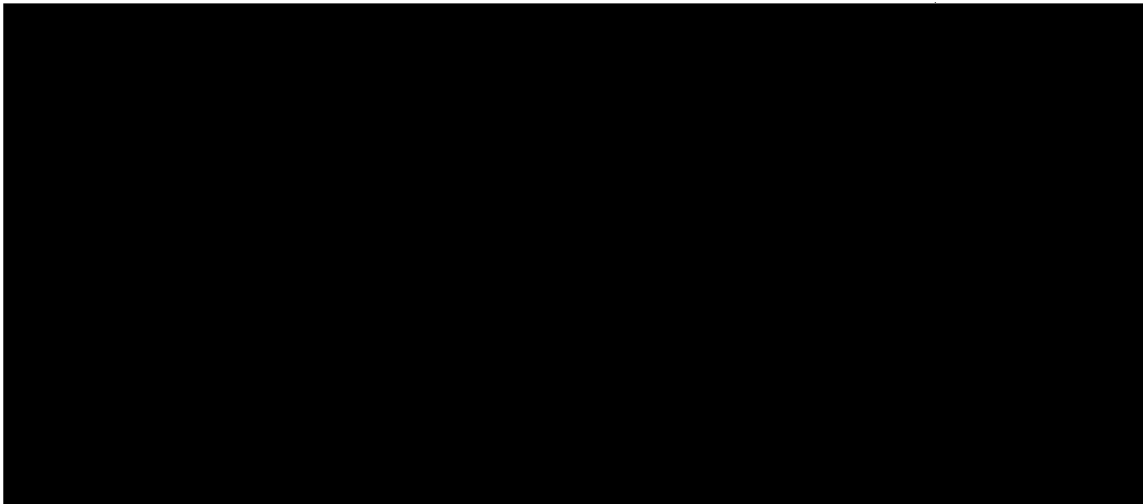25 August 1966

MEMORANDUM FOR: Deputy Director for Support

SUBJECT   : Weekly Report of the Office of Training
                    25 August 1966

1. **Career Training Program**

25X1A

2. **Training in Planning, Programming, and Budgeting**

For the 6 September Executive Seminar in PPB (Univ. of
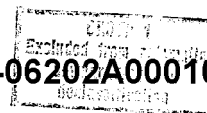Maryland), nominees are [ ] 25X1A

25X1A [ ], OTR. [ ] 25X1A

will utilize the Agency's two spaces. [ ] is being nominated 25X1A

25X1C   through the ▨▨▨▨▨▨ The last word from the Central

25X1A   Cover Staff is that ▨▨ is first on the waiting list. If he doesn't

get the September class, he will be first in line ▨▨▨▨▨▨   25X1C

in the 17 October running. For the Executive Seminar being

conducted at Monterey, beginning 11 September, Messrs. Douglas

25X1A   ▨▨▨▨▨▨▨, both from OTR, will be the nominees.

We also have a tentative enrollment from the Office of Finance

25X1A   for ▨▨▨▨▨▨ to attend the October Seminar at Maryland.

3. Training in Automatic Data Processing

Five nominations have been received for the 8 September

running of the Executive Seminar in ADP sponsored by the CSC.

NAME	OFFICE	GRADE
	FMSAC	GS-15
	OS	GS-15
	ORD	GS-15
	OP	GS-15
	OS	GS-16

25X1A

FMSAC, was on the list but withdrew this week.

The ORR Training Officer also mentioned this week that Mr. William

Morell, D/ORR, wishes to attend the next running of this Seminar.

25X1A   Messrs. ▨▨▨▨▨▨ NPIC, have been

accepted by CSC for Implications of ADP for Training Directors,

24 August.

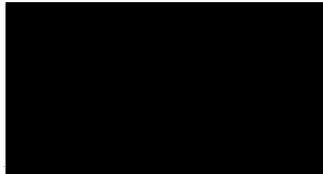For the ADP Orientation, scheduled for 19 September, we have

four nominees:

25X1A
[REDACTED]   OP
              ORR
              OS
              DCS
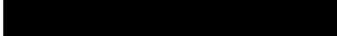
4. **Program, Planning, and Execution**

25X1A   [REDACTED] IG Staff, has been nominated to attend Program

Planning and Execution - Equal Employment Opportunity, September

7, 1966, which is presented by the Civil Service Commission.

5. **Training Selection Board**

At the meeting of the Training Selection Board on 17 August,

the following action was taken:

25X1A   a. [REDACTED] OSI, was selected as the Agency's

nominee to attend the Imperial Defence College, in 1967.

b. The 32 principal nominees for the tenth running of the

Midcareer Executive Development Course were approved.

c. The board members voted not to approve the DDS&T request

that the established criteria (age, grade, and length of service) for

selection of Midcareer nominees be changed; however, they will

invite the directorates to submit exceptional cases on a case-by-case

basis.

6. **Non-Agency Briefings**

During this reporting period these non-Agency briefings were

given:

25X1A   On 17 August [REDACTED] briefed two NSA classes at

SECRET

Fort Meade on the Agency's mission and function.

25X1A   On 17 August [redacted] briefed 45 overseas-bound AID personnel
on the Agency's role at the NSC and USIB levels.

25X1A   On 18 August [redacted] briefed an SR Division consultant
scientist on the Agency's S&T effort; the briefing was given in a
non-Agency facility in Arlington.

7. **NSA Management Training**

25X1A   [redacted], Chief/Management Faculty, was called by Lt.

25X1A   [redacted] of NSA on 23 August regarding the establishment
of a management training program at NSA. [redacted] called   25X1A

25X1A   [redacted] at the suggestion of General Carter who felt that Bob might

be able to assist NSA in setting up their program. [redacted]   25X1A

is supposed to call Bob again within a week to set a firm date for a

25X1A   meeting to be attended by [redacted] and a group from NSA headed by

the Colonel.   Any assistance we may give NSA in this endeavor would

be consistent with our principle to exchange ideas with other government

organizations-schools when they are beneficial and of mutual interest.

[redacted]   25X1A

Acting Director of Training

Attachment - OTR Attendance

SECRET

ATTENDANCE
WEEK OF 15 - 19 AUGUST 1966

Operating Programs (Internal Training)

<u>Agency</u>

	Courses or Projects	Number of Students	Briefings	Number Briefed
Clandestine Ops	2	67	2	2
Covert Training	6	14		
Intelligence	1	12	3	96
Language (16)				
Full-Time	21	50		
Part-Time	31	39		
Tutorial	9	10		
Communism	1	70	3	49
Support & Development	1	68		
	1	47		
Total	73	377	8	147
External Training	39	53		
	112	430		

Language Proficiency Tests Given: 15