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*JP* *OTR*

22 December 1966

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report from the Office of Training  
22 December 1966

1. Covert Training in Management

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Last summer [redacted] gave covert training in management to a foreign national at the request of the African Division. AF has now requested that similar training be given to an important individual at the end of January. Although our schedule is very heavy, we have accepted this request.

2. Senior Executive Seminar

25X1A

[redacted] attended the DODCI Senior Executive Seminar during the period 12-16 December. He found the course interesting and informative, particularly the lab sessions in which he was able to put programs into a Univac training computer. Bob is reviewing the program in detail to determine if any parts of the course are of value to OTR.

3. Executive Seminar in PPB

The next Executive Seminar in PPB is scheduled to commence on 9 January and we have only one space for the course. The course is being held at Charlottesville, Virginia. We have no definite nominees but Registrar is checking various offices.

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4. Special Course in Banking Orientation and Procedures

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██████████ ORR, attended a two-week course in Banking Orientation and Procedures at the Chase Manhattan Bank, New York City, in November. The objective of the course listed on the training request was: "Subject is responsible for current intelligence on international economic activities and foreign banking in Communist countries." ██████████ training report, received this week, is a most interesting one and we quote from it:

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"Mr. T. J. McGarry, Vice President in charge of the International Operations Department, seemed pleased that US Government officials were interested in learning of bank operations and gaining an appreciation of bank problems. He arranged appointments to meet my particular interests and needs and offered to answer any written questions that might arise following my return to Washington. Although he asked no specific questions concerning my employment, he reiterated the hope that my visit would be helpful in fulfilling my responsibilities. During my stay, quite by coincidence, Mr. Helms addressed a businessmen's club of which Mr. McGarry is a member. Mr. McGarry went out of his way to tell me how impressed he and his associates were with the DCI's presentation, and cited this as an example of an exchange of information in which he was pleased to participate."

5. Chinese Language Training

We have been advised by the FE Division that they will have 11 students for Chinese language training. Four of the students are to begin at the FSI's ██████████ in March 1967, and the other seven are to begin ██████████ in September 1967. The latter group are beginners and will be attending internal OTR Chinese language courses. Attendance at the LTS rather than at FSI is a major breakthrough for which we have been working with FE for some time. It represents a saving to the Agency in the neighborhood of \$15,000 for tuition costs.

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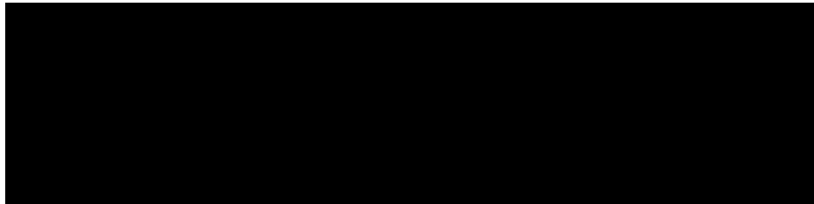
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6. Civil Service Commission's Application of Management Information Technology

Final Agency enrollment for the Civil Service's Application of Management Information Technology which began on 12 December is as follows:

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7. Advanced Seminar in ADP and Personnel Management

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Only [REDACTED] OP, is attending the Advanced Seminar in ADP and Personnel Management which began on Monday, the 19th. We had also enrolled [REDACTED] OP, and [REDACTED] DDS&T. Both [REDACTED] and [REDACTED] were on a waiting list so we will not be billed. This matter of cancellations is a major problem with which we must contend. Often when the cancellations come too late for us to find substitutes we are likely to be billed for services contracted. We are working hard to educate the Agency offices to this problem.

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8. CT Program

After having suffered a decline in applicant files in November (41 files), the trend seems to be pointing up again. As of 16 December 62 files were received.

9. Area Orientation

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Last week [REDACTED], Intelligence School, discussed with [REDACTED] the program of developing country reading kits for use in the proposed area

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training program. [REDACTED] is scheduled to brief the DD/P on the plans for the program.

10. Non-Agency Briefings

During this reporting period these non-Agency briefings were given:

a) 15 public safety police advisers at the AID International Police Academy on the role of CIA at the NSC and USIB levels; b) foreign officer classes at the International Police Academy (50 and 85 students); c) 30 U. S. technicians at IPA; d) 14 State mid-career officers; e) 85 U. S. officers at MAI.

/s/  
John Richardson  
John Richardson  
Director of Training

Att  
OTR Attendance

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ATTENDANCE  
WEEK OF 12 DECEMBER - 16 DECEMBER 1966

Operating Program (Internal Training)

	<u>Agency</u>		<u>Non-Agency</u>	
	<u>Courses or Projects</u>	<u>Number of Students</u>	<u>Briefings</u>	<u>Number Briefed</u>
Clandestine Ops	5	163	0	0
Covert Training	8	15		
Intelligence	4	96	3	77
Language (19)				
Full-Time	30	71		
Part-Time	64	143		
Tutorial	8	10		
Communism	0	0	10	230
Support & Development	5	178		
Total	<u>124</u>	<u>676</u>	<u>13</u>	<u>307</u>
External Training	<u>275</u>	<u>423</u>		
Total	<u>399</u>	<u>1099</u>		

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification