

5010-104

UNITED STATES GOVERNMENT

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*C/PPS*

# Memorandum

TO : Registrar/TR

DATE: 13 August 1965

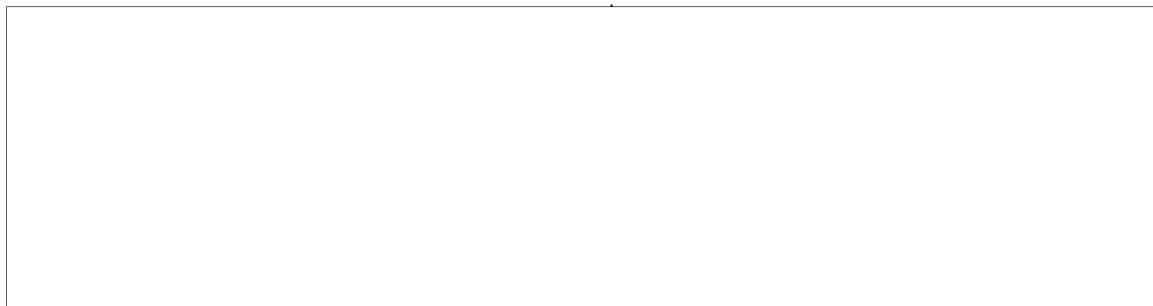
FROM : Chief, External Training Branch, RS/TR

SUBJECT: Weekly Activities Report No. 22  
9 August - 13 August 1965

25 YEAR RE-REVIEW

1. This morning we received an entertaining telephone call. One of the FSI coordinators wanted to know if we would have an interest in participating in a "special country program on Cuba", a two week course to be given in October or November at a cost of approximately \$117 per week.

2. Listed below are the full-time students briefed and processed during the past week:

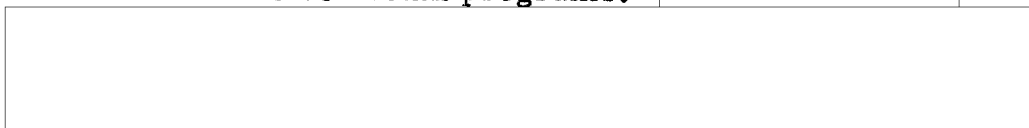


Of the above students, only [redacted] is attending traditional academic training (graduate Physics). With the exception of [redacted], all will attend ten to twelve-month programs. [redacted]

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3. As you know, there has been in the past two years a substantial increase in the number of ADP programs offered locally as well as a considerable increase in Agency participation. Our continuing, steady increase in external ADP programs has been attributed to the gradual automation of the Agency. Within the last two weeks, we have received

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GROUP 1  
Excluded from automatic  
downgrading and  
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an unusual number of requests for the executive-type ADP program. The range of interest within the Agency is large. Only the DDP is absent from the listing below:

<u>COURSE</u>	<u>OFFICE</u>	<u>NO. OF REQUESTS</u>
ADP Orientation (CSC)	OBI	4
	NPIC	3
	ONE	1
ADP Systems Analysis Seminar (CSC)	OP	2
	OSI	1
	NPIC	1
	BPAM	1
Exec. Seminar in ADP (CSC)	OBI	4
	NPIC	1
ADP for Federal Executives (USDA)	BPAM	1
Exec. Seminar in Operations Research (CSC)	NPIC	2
	ORR	1
	ORD	1
Fundamentals of Data Processing (AU)	OSA	1
Automatic Control (GWU)	OC	1
Data Processing on Computers (USDA)	MS	1
Prin. of Systems Analysis in Data Processing Methods (AMA)	OF	1
Exec. Seminar in Management Info. Systems (CSC)	OCR	2
	OS	1

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<u>COURSE</u>	<u>OFFICE</u>	<u>NO. OF REQUESTS</u>
Exec. Seminar in Management Reporting (CSC)	BPAM	1
Techniques & Methods of Operations Research (CSC)	OCR	1
Exec. Seminar (IBM)	IG	1
Implications of ADP for Trng. Directors (CSC)	OTR OCS	1 1

With the exception of the ADP Orientation, it is not likely that we will receive more than one or two spaces in any of the interagency programs.

4. For the National Interdepartmental Seminar beginning 13 September, our present candidates are

6

5. [redacted] travel order was amended to read PCS, [redacted]. Although [redacted] was informed that we amended the order, they will continue to show the PCS assignment as [redacted] as they wish to show the "duty station".

6. Over the past month we have received numerous inquiries about [redacted] OSI, whom we last sent to the [redacted] Indoctrination Course. This week [redacted], POD, requested permission to include this fact in an unclassified document. [redacted] called us because we classified the covering memorandum when sending the training report to the personnel file (standard procedure). We did not give permission but asked ORR (Agency coordinator for the program), who in turn is requesting permission from [redacted].

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25X11

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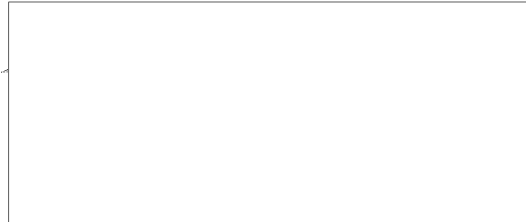
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PERSONNEL ITEM:

On 9 August, funeral services were held for the mother of  Pennsylvania. If her father comes to Washington as suggested by the family, Anne will return to work on 17 August; if not, the following Monday.

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