

UNITED STATES GOVERNMENT

# Memorandum

TO : Registrar/TR

DATE: 4 January 1965

FROM : Chief, External Training Branch, RS/TR

SUBJECT: Bi-Weekly Activities Report No. 1  
21 December 1964 - 1 January 1965

1. As a result of the Department of Defense Directive 5500.1 concerning favors to employees, the IBM Corporation will charge all Government employees \$15 a day for room and board at their Poughkeepsie and Endicott installations. Our first student affected will be [redacted] DDI/CGS, who will attend the Executive Introduction to EDP Systems, Poughkeepsie, N. Y., beginning 1 February.

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2. [redacted] (ORR Division Chiefs) will attend the Civil Service Commission's "Executive Seminar in ADP," beginning 11 February 1965.

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3. Two OC instructors have just returned from the KG-13 Maintenance Course given at Lackland Air Force Base. Although this was a ten-week course, both gentlemen finished four weeks ahead of schedule by passing a special test. They had nothing good to say about the course. Instructional aids consisted of a blackboard which was talked to by a large number of instructors who were "falling over each other." The returnees informed us that the Air Force teachers were trained in this equipment by NSA. Therefore we will look into getting any additional instruction locally.

4. The next running of the Vietnamese Provincial Officers Program begins 11 January 1965. Two candidates were tested on 7 December but the results were not satisfactory. To date, FE has no candidates.

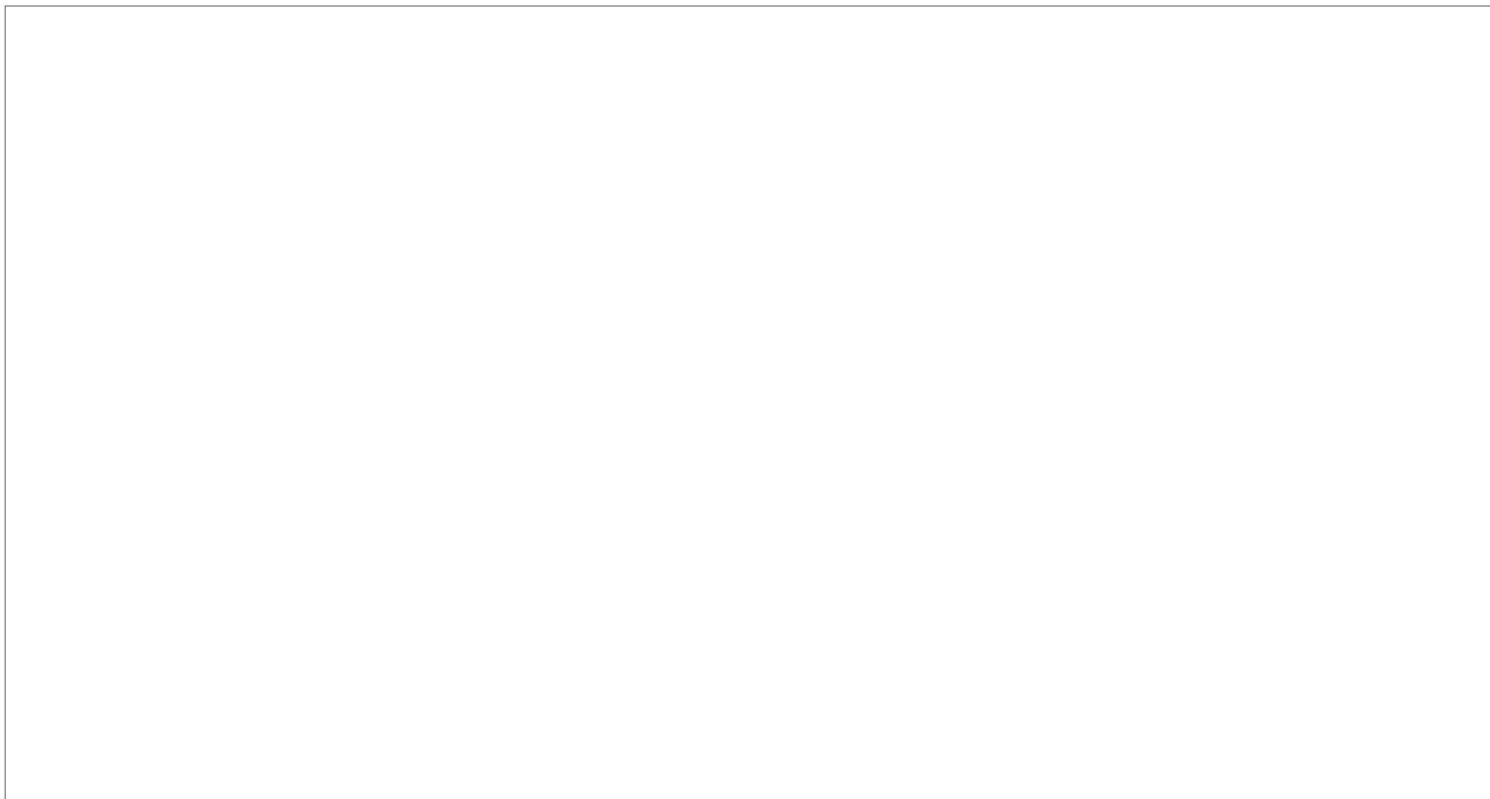
25 YEAR RE-REVIEW

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

SECRET

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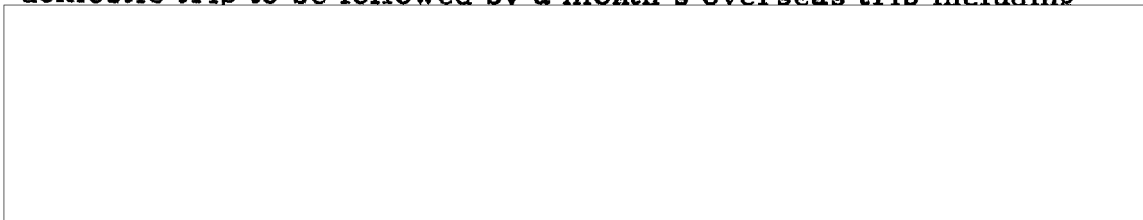
This course is given by Lenkurt as a customer service. It is my understanding that foreign governments have bought this equipment and that there will be foreign representatives in the class. The next assignments

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6 [redacted] presently attending the Senior Seminar in Foreign Policy, has requested permission to travel in connection with the course term paper. He proposes a short domestic trip to be followed by a month's overseas trip including



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