

JOB NO. [redacted] BOX NO. [redacted] FILE NO. [redacted] DOC. NO. 32 NO CHANGE 31 August 1960
IN CLASS [redacted] (CLASS CHANGED TO: IS 6 C INT. JUST.)
NEXT REV DATE [redacted] REV DATE 21079 [redacted] PEDOC. 01
NO. PGS 3 OPERATION DATE [redacted] ORG COMP 25 OPTS 8 ORG CLASS [redacted]
REV CLASS 6 REV COORD. [redacted] AUTH: HR 70-3

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Mr. [redacted]
Administrative Officer

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[redacted]

Subject: Type II Financial Property
Accountability (FPA)

Dear Tom:

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Reference my 27 July and 26 August correspondence with Jack. [redacted]
Regulation [redacted] is attached for use as the governing regulation in
establishing and maintaining Type II financial property accountability
(FPA) at all [redacted] installations. Copies of the regulation, together
with the required forms, have been forwarded to the [redacted]
and [redacted] and they have been advised that you will implement
the new procedure for them. You should notify the [redacted] of your firm
arrival dates.

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Implementation

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1 September 1960 has been set as the date Type II will be estab-
lished at all Far East [redacted] and the date on which the opening
inventory will be based. Shipping Documents for material shipped from
Headquarters subsequent to 1 September 1960 will bear the following stamp:

"Type II - Accountability
Upon receipt consider this shipment
as material asset after opening inventory"

Receipt of this material should be recorded in accordance with paragraph
[redacted] Material received subsequent to 1 September on Shipping
Documents which do not bear the above stamp will be recorded on the Pro-
perty Control Register (Form 1329a) as an increase to dollar value
accountability and noted in the Description of Transaction column:
"Shipping Document Cargo No. -- Shipped prior to opening inventory".

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Opening Inventory

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The opening inventory for each [redacted] must reflect all nonexpendable
property at each [redacted] as of 1 September, and the dollar report, which
you should prepare for submission before your departure from each [redacted]
should contain the following:

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Subject: Type II Financial Property Accountability (FPA)

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Required forms for the [redacted] have been forwarded separately via air mail.

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If you have any questions, please advise by message before you depart for [redacted]

Sincerely,

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[redacted]
Chief, Administrative Staff, [redacted]

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Attachments:
Regulation [redacted]
Inventories (4)

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cc: Chief, [redacted]
Chief, TAS/Comptroller
Chief, Supply Division/OL
Chief, Finance Division
Chief, Fiscal Division