

FILES RPTS 1
7 January 1957

CONFIDENTIAL

MEMORANDUM FOR: Chief/Operations School
FROM: Assistant Chief for Field Training
SUBJECT: Weekly Activities Report #2, Operations School [redacted],
31 December 1956 - 4 January 1957

25X1A6a

SIGNIFICANT ITEMS:

Nothing to report.

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OTHER ACTIVITIES:

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Office of AF/OS

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1. The Staff Mess held its annual New Year's Eve Party on Monday evening. The outstanding services of Mr. [redacted] Managing Director of the [redacted] and Mr. [redacted], Acting Chairman of the [redacted] resulted in one of the most enjoyable parties ever sponsored by the [redacted]. A most appropriate floor show was presented by Messrs. [redacted].

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Messrs. [redacted] provided the necessary audio installations for dance music; and Mrs. [redacted] served as the receptionist. Our thanks go also to the [redacted] and his staff for the many support services they provided. We were pleased to have several visitors from Headquarters, Mr. and Mrs. [redacted], Mr. and Mrs. [redacted] Dr. and Mrs. [redacted], and Mr. and Mrs. [redacted].

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2. AF/OS and D/AF/OS conferred with [redacted] of MPD concerning qualifications desired in military personnel assigned to [redacted]. Messrs. [redacted] were present during these discussions.

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3. AF/OS met with the entire OFC staff on Wednesday, 2 January 1957, for discussions pertaining to future course content and conduct.

4. The final evaluations for OFC #6 were completed and signed by AF/OS on Friday, 4 January 1957. They will be forwarded to Headquarters in the next available pouch.

5. The usual Friday morning conference for Course and Unit Chiefs was held on 4 January 1957. The forthcoming training and support activities of each course and unit were discussed.

Courses

Operations Course

1. Most of the OC staff were present during the last three days of this week to take part in course planning conferences and lecture and seminar guide preparation.

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25X1A9a 2. Under supervision of Mr. [REDACTED] Liaison Committee chief, and
25X1A9a Mr. [REDACTED] the staff rehearsed the liaison skit to be presented next
week.

25X1A9a 3. Mr. [REDACTED] undertook a study of long-range programming for the OC,
25X1A9a extending into 1958. A preliminary conference on this subject was held with
AF/OS, D/AF/OS, CI/OC, PO/OC and [REDACTED] taking part. A memorandum outlining
OC's recommendation is being prepared.

25X1A9a 4. Mr. [REDACTED] and Miss [REDACTED] prepared support requests and
the Student Reading list for the second half of the course. 25X1A9a

5. One student returned to duty as of 3 January 1957.

25X1A9a 6. Messrs. [REDACTED] conferred with Mr. [REDACTED]
regarding OC's participation in the Audio Surveillance Management Course next
month. 25X1A9a

Operations Familiarization Course

25X1A9a 1. Mr. [REDACTED] ended his tour as Chief Instructor, OFC, on
3 January 1957, a tour and position which he performed actively, colorfully, and
most efficiently. The OFC staff wish him and his family all success on their
departure for other (probably not greener) pastures.

25X1A9a 2. Mr. [REDACTED] succeeded Mr. [REDACTED] as Chief Instructor, OFC. 25X1A9a
25X1A9a On the same date, 3 January, Mr. [REDACTED] assumed the duties of Planning
Officer, OFC.

25X1A9a 3. Mr. [REDACTED] spent Wednesday through Friday in Washington on business
pertaining to his next assignment. Mr. [REDACTED] spent the same period
in Washington in preparation for his discharge from the U.S. Army. 25X1A9a

4. OFC #7 schedules (instruction, required reading, handouts) have been
prepared for distribution. Still subject to change, the present total of the
student roster is 41.

Special Staybehind Operations Course

25X1A9a 1. [REDACTED] visited [REDACTED] on 2 and 3 January 1957 to discuss
Staybehind and Evasion and Escape instruction to be given a Staybehind class
scheduled to start 7 January 1957. Due to the small number of students, only
one week of instruction will be given at Headquarters. The class will continue
25X1A6a at [REDACTED] from 14 January through 18 January 1957.

25X1A9a 2. Mr. [REDACTED] was in Headquarters on 2 January to discuss material in
the "Caching Guide" with TSS. Agreement was reached on the content of the
packaging section.

25X1A9a 3. Mr. [REDACTED] plans to be at Headquarters 9, 10 and 11 January 1957 to
assist in instruction to the Staybehind class and to work with [REDACTED]
shop for editing the "Caching Guide." 25X1A9a

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25X1A9a 4. [redacted] has been working with Maintenance Section on improvements to Quarters 14.

25X1A9a 5. Messrs. [redacted] will visit [redacted] on 8 and 9 January to check test caches of medical supplies. 25X1A6a

Air-Maritime Operations Course

25X1A9a 1. Capt. [redacted] cleared [redacted] on Friday, 4 January 1957, 25X1A
25X1A9a FCS Headquarters. [redacted] has requested re-assignment to the Air Force.

Units

Assessment and Evaluation [redacted]

25X1A9a 1. In accordance with OTR policy on briefing new instructors regarding training evaluation, a half-day conference was held on 2 January with Mr. [redacted] the new CI/OFC, and [redacted]. Both have had some previous experience with training evaluation, and the briefing was adapted accordingly. It consisted of (1) a review of general principles and procedures regarding evaluation of student performance and (2) a step-by-step examination of the OFC evaluation procedures. 25X1A9a

2. On 3 January the pre-training testing battery was administered to four staff members, thus saving their going to Headquarters for that.

3. In a conference with AF/OS and D/AF/OS revisions in the Course Critique Form turned in each two weeks by OC students were agreed upon.

25X1A9a 4. Several conferences were held with the retiring CI/OFC, Mr. [redacted], 25X1A9a
25X1A9a [redacted], and the new CI/OFC, Mr. [redacted], concerning evaluation procedures in the OFC. 25X1A
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Technical Services Staff

25X1A 1. On Thursday, 3 January 1957, Mr. [redacted] Chief Instructor/ASMC, coordinated schedule of ASMC #6 with the second half of OC #3 and OFC #7. 25X1A9a

25X1A9a 2. Mr. [redacted] C/TSS/[redacted] and Mr. [redacted] C/TSS/[redacted] conferred 25X1A9a
25X1A9a with Mr. [redacted] D/AF/OS, on coordinating conflicting schedules of OTR and TSS courses. 25X1A

25X1A9a 3. A meeting at Headquarters was called on Friday, 4 January 1957, with 25X1A9a
25X1A9a Mr. [redacted] C/OS; Mr. [redacted] C/TSS/[redacted] Mr. [redacted], 25X1A9a
25X1A FI/[redacted] Mrs. [redacted], FI/[redacted] and Mr. [redacted],
25X1A CI/ASMC, to further coordinate ASMC #6. It is hoped that the ASMC #6 schedule for 4 - 22 February 1957 will be completed next week.

25X1A9a 4. Mr. [redacted] and Mr. [redacted] with the assistance of Mr. [redacted] 25X1A9a
25X1A9a [redacted] TSS, [redacted] are engaged in the preparation of a four to five week, up
25X1A14a to date, concentrated [redacted] training program.

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PERSONNEL NOTES:

1. We are happy to announce the birth of [REDACTED] first child, a daughter, named [REDACTED]. Both mother and daughter are fine.

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25X1A6a 2. Messrs. [REDACTED] entered on duty with Operations School [REDACTED] during this reporting period. Both gentlemen are enrolled in OFC #7.

[REDACTED]

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Assistant Chief for Field Training

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