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MEMORANDUM Approved For Release 2001/08/09 : CIA-RDP78-05787A000200010070-6
Operations School [redacted] 1957
Rpts 1

FROM: Assistant Chief for
Field Training

SUBJECT: Weekly Activities Report #4, Operations
School [redacted], 14-20 January 1957

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SIGNIFICANT ITEMS:

Nothing to report.

OTHER ACTIVITIES:

Office of AF/OS

1. AF/OS devoted most of the week to discussions with Chief Instructors of OC, OFC, ASMC and A- [redacted] concerning several content aspects of their respective courses. AF/OS also participated in the OC Audio-Surveillance presentation on Wednesday, 16 January.

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2. D/AF/OS discussed the handling of student Travel Vouchers with the [redacted] Finance Officer on Tuesday, 15 January. D/AF/OS also conferred with [redacted] concerning future maintenance of the [redacted] field telephone system by the [redacted] section.

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3. The OTR Registrar, Mrs. [redacted] was here on Thursday, 17 January, to discuss matters of interest to Operations School [redacted] with AF/OS and the Training Coordinator.

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4. The AO/XO [redacted] and the new PO [redacted] conferred with AF/OS and D/AF/OS on Friday, 18 January, concerning the contributions and assistance that can be rendered by PO [redacted] to Operations School [redacted].

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5. D/AF/OS was in Headquarters from Wednesday, 16 January, to Thursday, 17 January. He conferred with C/OS, DC/OS and PO/TR about several Operations School [redacted] matters.

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6. D/AF/OS lectured to OC #3 on Monday, 14 January. His subject was "Espionage--Communist Party Penetrations."

7. The Weekly Staff Conference for Course and Unit Chiefs was held by AF/OS on Friday, 18 January. Following this conference AF/OS met with all of the Operations School [redacted] feminine employees to discuss suggestions for administrative improvements. This will be a regular procedure hereafter.

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Courses

Operations Course

1. Espionage and Project Management instruction continued in the tenth week of the Operations Course. The week's activities were highlighted by the [redacted] Exercise which was run on the night of 15 January. It was the first time this Exercise had been run by the OC on a cold and snowy night. Participation by students and staff was enthusiastic. Messrs. [redacted] and the Medical Section furnished the additional support required to run this exercise.

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2. Audio-Surveillance instruction and demonstrations were given 16 January by Mr. [redacted] and the following TSS persons from HQS: Messrs. [redacted] and [redacted]. The field demonstration was a new element in this Course. The next day the staff, with AF/OS present, conducted a critique of this activity which produced a number of suggestions for the next Course.

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3. Three students were excused from the Border Exercise because of illness or convalescence. Another student was absent for two and a half days on HQS business.

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Operations Familiarization Course

1. The second week of instruction in OFC #7 was completed during the reporting period. The Tradecraft block of instruction was concluded, and the block on FI Programs was begun.

2. Due to the icy roads, the [redacted] Problem, scheduled for 16 January, was postponed until 22 January. For the same reason, the Air Demonstration was shifted from 17 to 21 January. The briefing for the Demonstration was held on 17 January. The briefing itself was an innovation and was well received by the students.

3. Also during the reporting period, students began the Course Problem, [redacted] completing the Tradecraft Exercise and the Information Reporting Exercise.

4. Mr. [redacted] made a trip to HQS on 15 January to acquire source materials for lectures.

S [redacted]

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Air-Maritime Course

1. The AOC Staff gave a building tour to the OFC students on the afternoon of 17 January.
2. Physical training and workouts on jump apparatus are being conducted for a special trainee in preparation for two parachute jumps next week.

Clandestine Field Activities

1. On Monday, 14 January, from 2000-2400 hours, the CFA Staff conducted a Border Training program for two special trainees. These trainees arrived and [REDACTED] Maximum security precautions were observed.

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2. On part of Monday, Tuesday, and two hours Tuesday evening, Mr. [REDACTED] instructed and supervised the OC Border Familiarization Program for the OC students.

3. The CPA Staff assisted the SSOC Staff with the running of the latter's Staybehind Program on 16 and 17 January 1957.

Special Staybehind Operations Course

1. The final week of a regularly scheduled Staybehind Course was presented to three students from 14-18 January. [REDACTED] was at [REDACTED] for the final three days of the Course.

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2. The script for the film on Caching was reviewed and returned to Mr. [REDACTED]

3. The Packaging portion of the "Caching Guide" was returned to Mr. [REDACTED] TSS/ED, with comments concerning revisions.

4. [REDACTED] from AO/OS' Staff will be at [REDACTED] on 24-25 January to coordinate editing of the "Caching Guide" with [REDACTED]

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Units

Assessment & Evaluation/[REDACTED]

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1. At the request of AF/OS a conference was held with him and D/AF/OS to review certain problems of evaluating student achievement in OC and OFC. Major points discussed were (1) the difficulties of reliably judging student understanding on the basis of seminar sessions; (2) the need for written tests of

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knowledge and understanding in each major subject; and (3) the need for extensive work in "beefing up" and standardizing the evaluation program for OC--the kind of work which can adequately be done by the cooperative effort of Instructors and A&E people only during a longer break between courses than has heretofore been provided.

2. On 15 January Miss [redacted] was on TDY at HQS to increase her familiarity with A&E activities there.

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3. Chief/TEB/AES and Mr. [redacted] were here on TDY on 17 and 18 January.

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4. Evaluation support of OC:

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a. Based on our experience with the first [redacted] Problem in OC #3, suggestions for revising the "supporting material" section of the grading sheet for the [redacted] Reports were submitted to the Committee Chairman concerned.

b. Chief/TEB, who did considerable work on the original development of the CE exam, worked with Mr. [redacted] on its revision.

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c. A paper recommending procedures for evaluating (critiquing and scoring) the [redacted] Field Project Outline was submitted to the Chief, Project Management Committee, and CI/OC. It was approved with minor modifications, which were necessitated by scheduling requirements.

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d. A paper reviewing OC practices in evaluating student performance in project administration and making recommendations, was prepared and submitted to Chief, OC Project Management Committee and CI/OC.

5. Mr. [redacted] did additional work on developing the data for basing cut-off points for adjectival grades on comparisons across several classes. The first intended use of this data is in determining end-of-the-third week grades for OEC #7 Interim Reports.

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Training Aids Unit

1. Graphic:

a. Work continued on the illustrations for the Carbine Grenade Launcher project. Seventeen sketches have been produced and will be submitted to HQS for approval and final work drawings.

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b. A new TSS chart project has been submitted. It contains three sets of eight large charts on special [redacted].

2. Film Section:

Magnetic Tapes on Hand:

HQS Property -- 0
Local --130

3. Library:

A Staff Study on the library prepared by Miss Mary [redacted] has been submitted and forwarded to AF/OS.

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Technical Services Staff

1. TSS support to OFC #7:

15 January - Agent Authentication - Mr. [redacted] 25X1A9a
Secret Writing - Mr. [redacted]

2. TSS support to OC #3:

16 January - Audio Surveillance - Chief/TSS/[redacted] 25X1A6a
Dem. & Briefing - Messrs. [redacted] 25X1A9a
Binaural Demonstration - Chief/TSS/[redacted] 25X1A6a

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3. A one-week [redacted] tutorial was given this week by Mr. [redacted] to a special trainee.

PERSONNEL NOTES:

We had our first casualty as a direct result of the recent adverse weather conditions. Mr. [redacted] lost his footing on the slippery ground and received a minor back injury. He is under [redacted] care and will be away from work about one week. 25X1A9a

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Assistant Chief for Field Training

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