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MEMORANDUM TO: Chief/Operations School

11 March 1957

FROM : Assistant Chief for Field Training

SUBJECT : Weekly Activities Report #11, Operations School/
4 March--10 March 1957

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SIGNIFICANT ITEMS:

Nothing to report.

OTHER ACTIVITIES:

Office of AF/OS

1. AF/OS and D/AF/OS conferred with C/TSS/TD, C/TSS/ and on Wednesday, 6 March, concerning the latter's coming eight-week TDY here. will revise and present some of the TSS lectures in the two Operations Courses during the time that is a student in the OFC. just completed OC #3 and should be able to contribute significantly to the development of TSS presentations.

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2. AF/OS devoted several hours during the week to reviewing OC #3 adjectival ratings and other preliminaries pertaining to final evaluation of OC students. He also discussed several matters with CI/OC and PO/OC pertaining to the conduct and content of OC #4.

3. was here on 7 and 8 March to discuss his forthcoming assignment as an OC Instructor. He is in the JOT Program and was a student in OC #3. We are very pleased at the prospect of having on the staff. He will arrive here PCS approximately 1 April. A/AF/OS escorted into the nearby town to begin the search for local housing.

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4. D/AF/OS discussed their approved Career Plans with several members of Operations School/

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5. D/AF/OS was in Headquarters on Tuesday, 5 March, to take the Language Aptitude Test and to discuss his forthcoming rotation to a DD/P Area Division.

6. was transferred on 7 March from a training assistant's position in the OC to the office of the Training Coordinator. succeeds in this position.

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Courses

Operations Course

1. Special briefings were held for the four new Operations Course instructors: Messrs. These instructors have just completed OC #3 and have spent part of this week preparing their final overall course critiques.

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2.

2. Other OC staff members worked on the final OC #3 student evaluations, on course content for the coming OC #4, and on filing course material returned by departing OC #3 students.

Operations Familiarization Course

1. OFC #8 started on schedule with thirty-five students, ranging in grade from GS-7 to GS-17 (the average is above GS-12), in age from 23 to 56 (the average is over 35). There are four women enrolled. The less than average number of students has been divided into three discussion groups instead of the usual four.

2. Some of the VIP briefing charts and explanations were tailored to the Course Introduction and presented on Monday afternoon. This presentation gave the students a clear and colorful comprehension of the course objectives and block instruction coverage.

3. As usual in the first week, most instruction was devoted to tradecraft. The CI/OFC assumed [REDACTED] role in the Selection Skit; [REDACTED] presented the two lectures on Communications which had been assigned to [REDACTED] reported for duty on Thursday evening.

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4. Several members of the OC staff assisted in the Recruitment Exercise: Messrs. [REDACTED] played the part of agent candidate [REDACTED] with members of the OFC staff.

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5. One student was absent on Friday. He had to take an EKG to complete an Air Force physical examination.

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2. A two-hour refresher and theodolite lecture was given to the Air Staff and one guest by [REDACTED] on 7 March 1957.

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3. [REDACTED] from [REDACTED] assisted three people from [REDACTED] during the week of 4 March in testing maritime equipment. The tests have been completed and the group returned to Headquarters on March.

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Special Staybehind Operations Course

1. Two students were given three days of tutorial instruction in Caching by [REDACTED] from 6 through 8 March.

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3.

2. [redacted] visited Headquarters on 5 March. Persons seen and business conducted were:

a. DC/OS, concerning future tutorial instruction to be handled by SSOC.

b. Mesars. [redacted] concerning details on the caching film. They plan to begin shooting the film on Monday, 11 March.

c. FE- [redacted] personnel, PO/TR, and C/OS, concerning reassignment.

3. [redacted], TSS/[redacted], visited [redacted] to coordinate with C/SSOC the cache testing program being conducted at [redacted].

Units

Assessment & Evaluation [redacted]

1. Chief/TEB was here for conference on 7 March. Because of a TDY assignment this will be his last visit for about two months. In his absence from Headquarters [redacted] will be Acting Chief/TEB.

2. On 6 March Misses [redacted] were here from Headquarters to assist in the backlog of work on summarizing OC student critiques.

3. Evaluation support of OC:

The week's major portion of time, including considerable compensatory time, was spent on statistical and other work involved in the determination and recording of final grades for OC #3.

4. Evaluation support of [redacted]:

A brief conference with CI, [redacted] to make some suggestions about student briefing and preparation for the first [redacted] written exercise.

Technical Services Staff

1. [redacted] was TDY [redacted] Tuesday evening to Thursday afternoon to assist Chief/TSS/[redacted]

2. [redacted], TSS/[redacted] was TDY all week to monitor the Special [redacted] Course.

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3. [redacted] Chief/TSS/[redacted], was TDY Thursday morning to Friday afternoon to monitor the Special [redacted] Course.

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4. The special four-week [redacted] Course was completed on Friday, 8 March.

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5. [redacted] was TDY here for the complete running of the Special [redacted] Course.

PERSONNEL NOTES:

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1. An informal cocktail party was held in the [redacted] Thursday afternoon, 7 March, to bid goodbye to [redacted]. [redacted] have made many contributions to the training effort of Operations School/[redacted] and, needless to say, we very much regret losing them.

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2. An informal coffee was held in the office for Pete and [redacted] on Friday, 8 March. Pete has been accepted for helicopter pilot training and leaves next week for [redacted]. Bonnie will accompany Pete to his new assignment. Pete and Bonnie have both been extremely valuable employees during their long tenure here. We wish them the very best of luck in their next and succeeding assignments.

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3. [redacted] was honored with a coffee in the Library on the afternoon of 8 March. After several months as a member of the Operations School/[redacted] Staff, Pat is returning to the Headquarters area. Her secretarial services will be missed very much.

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4. [redacted] arrived here TDY on 7 March to begin his duties as an OFC Instructor. Bill will move his family to this area about 1 April.

5. [redacted] and family arrived on the [redacted] PCS on Wednesday, 6 March. They are living in the quarters formerly occupied by [redacted]

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Assistant Chief for Field Training

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