

MEMORANDUM TO: Chief/Operations School

25 March 1957

FROM: Assistant Chief for Field Training

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SUBJECT: Weekly Activities Report #13, Operations School/ [redacted],  
18-24 March 1957

SIGNIFICANT ITEMS:

Nothing to report.

OTHER ACTIVITIES:

Office of AF/OS

1. AF/OS was in Headquarters on Tuesday, 19 March. He met with Chief/CI Staff concerning the possibility of the latter's contributions to the forthcoming Operations Course #4. AF/OS also discussed several matters of interest to Operations School/ [redacted] with C/OS.

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2. AF/OS and [redacted] spent several hours at the FBI Training School at Quantico, Virginia, on 19 March. Their primary purpose for the visit was to examine the different types of firing ranges used by the FBI in training Special Agents in instinctive firing. Several valuable ideas were obtained during the visit.

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3. The Deputy Comptroller, [redacted] and the Chief of Finance, [redacted], were briefed by D/AF/OS on Operations School/ [redacted] activities on Wednesday, 20 March. [redacted] were also present for the briefing.

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4. [redacted] from the PPC/OTR Staff visited us on Thursday, 21 March. He met with several OC and OFC Instructors for the purpose of briefing them about 1958 and 1959 Country Estimates. The overall view provided by [redacted] to our Staff was highly appropriate and very much appreciated by all concerned. It gives us a much better idea of the direction in which clandestine operations will move during the coming two years.

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5. Chief/A&E, [redacted] and the Acting Chief/TEB, [redacted] were here on Thursday, 21 March. They discussed several matters pertaining to evaluations and instructional techniques with AF/OS.

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6. The [redacted] Engineer, [redacted], conferred with AF/OS, D/AF/OS, and A/AF/OS on Friday, 22 March, concerning long-range planning of building rehabilitation requirements for training activities.

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7. A/AF/OS was in Headquarters on Tuesday, 19 March, for the regular monthly meeting of the OTR Clerical Promotion Panel.

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2.

8. The regular Friday morning Staff Conference for Course and Unit Chiefs was conducted by AF/OS on 22 March.

Courses

Operations Course

1. Final evaluations for OC #3 students were completed and forwarded to AF/OS on 21 March.

2. The Chief Instructor, Planning Officer and the chairmen of various committees worked closely with AF/OS and D/AF/OS throughout the week on content and scheduling matters for OC #4. The Planning Officer completed the tentative scheduling of the first eight weeks of OC #4 on 22 March.

25X1A9a 3. [REDACTED]  
 25X1A9a received eight hours of instruction on grading and evaluation  
 25X1A9a procedures from [REDACTED] of the A&E Staff.

25X1A9a 4. [REDACTED] were TDY  
 Headquarters on 21 and 22 March for a special briefing by the  
 CI Staff.

25X1A9a 5. [REDACTED] was TDY Headquarters 18 through 21 March for  
 conferences on material related to the Covert Operations block  
 of instruction.

25X1A9a 6. [REDACTED] was TDY Headquarters 19 March for conferences  
 on material related to the Project Management block of instruction.

25X1A9a 7. [REDACTED] was TDY Headquarters on 18 March for conferences  
 on material related to the Covert Operations block of instruction.

25X1A9a 8. [REDACTED] visited [REDACTED] on 20 and 21 March for  
 briefings on his forthcoming assignment as an OC Instructor.

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Operations Familiarization Course

25X1A9a 1. Instruction during this third week concentrated on  
 Espionage. [REDACTED] presented the four lectures in the  
 bloc, as well as a lecture on Observation.

25X1A9a 2. [REDACTED] gave a second (and final) lecture on  
 Finance on Thursday, 21 March.

25X1A9a 3. [REDACTED] presented instruction on "Cryptography and  
 Security Checks" on Friday, 22 March.

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4. The scheduled Border Demonstration (Wednesday morning) and [redacted] Exercise (Thursday evening) were conducted smoothly under good weather conditions. By interchanging during a half-time break, all OFC #8 students were able both to attempt to [redacted] and to take part in its defense. [redacted] supervised the running of the instructive and the well received exercise, in which an armed fence and use of flares added to the problem.

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5. One student withdrew from the course on Wednesday, 20 March, at the request of his Division.

#### Air Operations Course

Preparations were completed for two separate tutorial training projects, one scheduled for 1 and 3 April and the other for 4 and 5 April. The subject for both students will be Air Reception.

#### Clandestine Field Activities/Maritime Operations

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1. [redacted] was appointed to succeed [redacted] as Chief/CFA. Also, the Maritime Staff was separated from the Air Operations Staff and placed under [redacted]'s supervision. [redacted] became Chief Instructor of the combined Clandestine Field Activities and Maritime Operations Staffs effective 19 March.

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2. The CFA Staff devoted most of the week to preparations for the OFC Border Exercise which was conducted on 21 March.

3. [redacted]

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#### Special Staybehind Operations Course

1. Most of the week was spent working with the group shooting the Caching Film and preparing for tutorial training in support of Project [redacted] which is to be conducted 25 March through 5 April.

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2. A schedule was drawn up for Caching, Air Reception, and Evasion and Escape tutorial instruction to be conducted here from 1 through 12 April.

3. Chief/SSOC spent Monday, 18 March, at Headquarters completing a physical examination and conferring with Headquarters personnel.

#### Units

#### Assessment & Evaluation/[redacted]

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1. The week's major activity consisted of a sequence of three briefing sessions for new Instructors regarding training evaluation. Those present included the five new OC Instructors, [redacted] of [redacted]

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[redacted] of OFC, and [redacted] of A&E/  
The briefings covered the purposes, principles, and procedures of training evaluation; functions of the HQS Assessment & Evaluation Staff, particularly as they relate to training evaluation (including the processing of training evaluation reports); and specific evaluation procedures and devices used in the OC. The last part will be completed with an additional three-hour session next week.

2. Summaries of comments from OC #3 student critiques for weeks 13-14 and weeks 15-16 were completed and submitted to AF/OS.

3. Chief, AES, and Acting Chief, TEB/AES were here on 21 March for conferences regarding future developments in our activities here. A plan was laid on for training on a rotational basis during the next few months four members of AES who have had little previous experience with training evaluation and who are expected to be assigned training evaluation responsibilities in connection with other courses. Their training will automatically provide some help with the work load of the A&E office here.

Training Aids Unit

Photographic-Graphic:

1. Four transparencies pertaining to Counterespionage were completed for OC.
2. Ten transparencies on the Interrogation Block of instruction were completed for OC. 25X1A14a
3. Seventy-three negatives of [redacted] subjects were processed for TSS. These will be sent to HQS for reproduction.
4. A large magnetic panel is being constructed for use in the Surveillance block of instruction for OC. It will provide for a more flexible demonstration of the simulated movement of surveillance teams.

Technical Services Staff

1. [redacted] presented a lecture on Photography to OFC #8 on 18 March. 25X1A9a
2. [redacted] have completed preliminary work on planning three weapons caches of interest to NEA. 25X1A9a
3. [redacted] were TDY Headquarters on 22 March. 25X1A9a

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PERSONNEL NOTES:

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An informal cocktail party was held in the [redacted] on Monday, 18 March, for [redacted]. Bert departed [redacted] on 19 March for an overseas assignment. Bert made many contributions during his long stay at [redacted] and the Staff regretted seeing him go. We wish him the very best of luck in his new job.

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Assistant Chief for Field Training

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