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MEMORANDUM TO: Chief/Operations School

8 April 1957

FROM : Assistant Chief for Field Training

25X1A6a

SUBJECT : Weekly Activities Report #15, Operations School/  
1-7 April 1957

SIGNIFICANT ITEMS:

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1. [redacted], Chief of Station designee for the Overseas Training Base, spent the entire week at [redacted]. One day was devoted to a briefing by the Support Staff; four days were spent with Operations School/[redacted]. [redacted] was briefed on the organizational structure of the Training Staff, the content of all training courses, and the various administrative problems involved in the management of Operations School/[redacted]. We appreciated the opportunity to familiarize [redacted] with our activities and have extended to him an invitation to visit us again prior to departure for his overseas assignment.

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OTHER ACTIVITIES:

Office of AF/OS

1. The Chief/Operations School was here from Monday morning, 1 April, to Thursday morning, 4 April. During this period he presented a lecture to Operations Course #4 entitled "Organization and Functions of the Clandestine Services." He also discussed several Operations School/[redacted] problems with AF/OS and D/AF/OS and other Training Staff members.

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2. The Chief/JOTP, [redacted], and [redacted] were here from Wednesday afternoon, 3 April, to Thursday, 4 April. They discussed matters pertaining to the JOT Program with C/OS and AF/OS and conferred with several JOT's currently in training at [redacted].

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3. [redacted] from the Operations School Headquarters Staff was here on Tuesday, 2 April, to present the lecture, "Intelligence Services in Foreign Affairs." This is the initial lecture given to Operations Course students and in several ways sets the stage for instruction during the remainder of the Course. We consider ourselves fortunate indeed to have had a former Staff member return to present this lecture. As was expected, [redacted] did an outstanding job.

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4. [redacted] from the PPC/OTR Staff was here on Friday, 5 April, to present material pertaining to Clandestine Services country estimates for the coming two years. [redacted] presented this material once before to several Staff members and returned at our request to present it to the remaining members of our Staff. We appreciate Larry's time and thoughtfulness very much.

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5. [redacted] from the CI Staff was here Tuesday evening and Wednesday, 2 and 3 April. He was briefed by AF/OS and D/AF/OS concerning the activities of Operations School/[redacted]. He also discussed OFC and OC course content pertaining to CI instruction with Operations Course staff members.

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6. The Executive Officer/OTR was here from Tuesday evening until Wednesday, 3 April. He conferred with C/OS and AF/OS concerning several support matters.

7. The regular Weekly Staff Conference for Course and Unit Chiefs was conducted by AF/OS on Friday, 5 April.

Courses

Operations Course

1. OC #4 commenced on 1 April with 47 students reporting for the Course. Two students are prospective [redacted] Instructors and 14 students are JOT's. On 2 April one student sustained a slight back sprain on the Obstacle Course and on 3 April one student suffered a sprained ankle on the volleyball court.

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2. At the beginning of this Course we had five new staff members, making a total of 12, including the Planning Officer and Chief Instructor.

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3. [redacted] was TDY at HQS on the afternoon of 3 April and 4 April in connection with release for training of [redacted] action case.

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4. On 2 and 3 April, [redacted] of the Central [redacted] visited the staff to review Cover instruction content.

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5. On 5 April [redacted] of the FI/[redacted] presented a two-hour lecture on Reporting.

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Operations Familiarization Course

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1. Mr. [REDACTED] gave an excellent, first-hand-experience briefing to the film, "Fight for Heavy Water," on Monday evening.
  2. On Tuesday morning, [REDACTED] presented the lecture on "Staybehind and Evasion and Escape." 25X1A9a
  3. On Tuesday afternoon [REDACTED] exhibited agent W/T equipment. The "Commo: W/T" section of the OTR training film was shown in conjunction with the exhibit. AF/OS participated in describing the uses of the W/T equipment. 25X1A9a
  4. The [REDACTED] Surveillance Exercise was held on Thursday. Four teams went to nearby cities, all without incident. 25X1A
  5. Three students received medical attention during the week. Fortunately the students were able to keep up with Course assignments; one caught up on written work during the running of the [REDACTED] Surveillance Exercise and another dictated his work on a tape recorder. 25X1A

Clandestine Field Activities/Maritime Operations Course

1. CFA completed a survey of the new Survival Area in the [REDACTED] 25X1A
2. A site was chosen for the Static Survival Camp.
3. The underbrush and logs along the forest roads and trails in the northeast section were cleared.
4. Safety bars were installed in the Border Towers.
5. The Obstacle Course was surveyed and recommendations for necessary repairs were made.
6. Chief [REDACTED] participated in the night problems conducted during the week for the [REDACTED] trainee. 25X1A9a 25X1A2g

Special Staybehind Operations Course

1. Training in connection with Project [REDACTED] was completed on 5 April. All of the instruction was completed as scheduled. 25X1A2g
2. A week of instruction in Caching and Air Operations was given to two tutorial students. The final week of instruction in Evasion and Escape will be presented next week. [REDACTED] will be here to assist in the instruction on 8, 9, and 10 April. 25X1A

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3. The Film Unit was here 1 - 5 April to continue shooting on the Caching Film.

### Units

#### Assessment & Evaluation/

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1. Acting Chief/TEB was here on 5 April to confer on training evaluation matters.

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2. [REDACTED] continued his program of familiarization with training development and procedures.

3. The summary of comments from student critiques for the eleventh and twelfth weeks of OC #3 and summary of ratings and comments from student critiques for the first two weeks of OFC #8 were completed and submitted.

4. Evaluation support of OC:

a. A list of all written work required of students in the first eight weeks of OC was prepared.

b. A statement of recommendations for briefings to students regarding each of six specific exercises in the first eight weeks was submitted to PO/OC.

c. The new "Daily Seminar Record" and new form for recording seminar grades on a block of instruction were prepared and distributed to seminar leaders.

d. The blank critique forms for the first two weeks of OC #4 were developed, reproduced, assembled and submitted to PO/OC.

e. A conference was held with Chief/Reporting Committee regarding the development of the critique guide for the first Information Reporting Exercise, and regarding general requirements of evaluating reporting performance.

#### Training Aids Unit

1. Graphics and Photography:

a. Nine transparencies pertaining to reporting were completed for OC.

b. Four transparencies made from Illustrations of Staff Members were developed for use in the Lecture on Description of People.

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c. Fifteen complete sets of ID pictures of OC #4, consisting of 705 prints, were completed during the past week.

d. Hand-lettered name plates for students and staff members were completed for use in the OC seminars.

e. Props for use in the Cover Demonstration have been assembled.

f. An effort will be made to cover the sliding panels in Arenas A and B with metal, in order that they may be used as large magnetic boards. This will facilitate the use of very large charts which would be too difficult to execute on outsized paper.

g. [redacted] movies were taken during the OFC Problem. [redacted]

2. Library:

On 2 April [redacted] briefed the OC on library facilities available at this installation.

3. Members of TAU participated in the three Night Problems for the Air Section.

Technical Services Staff

1. [redacted] was TDY here Wednesday afternoon to Friday noon to coordinate TSS lectures and to participate in the OC #4 station skit.

2. TSS is transferring eight Magnecorder Tape Recorders to Chief/TAU. These will replace the existing EKO tape recorders now in use and most of which are in poor repair.

3. Four hours of training Tuesday afternoon and a three-hour problem in the evening completed the Tutorial [redacted] training of [redacted]

4. [redacted] TSS/SDU, arrived 1 April to confer with Messrs. [redacted] on priority test projects. Three new test projects were started.

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**PERSONNEL NOTES:**

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1. [REDACTED] returned on Wednesday from a sixty-day TDY trip and is in the process of clearing the [REDACTED] PCS to proceed to his new assignment.

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2. [REDACTED] is TDY Headquarters until 29 April as a student in the IOC.

[REDACTED]

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Assistant Chief for Field Training

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**Distribution:**

- 10 copies to C/OS
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- 1 copy CO
- 1 copy Library

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