

~~CONFIDENTIAL~~

REQUEST FOR AUTHORIZATION OF OVERTIME AND HOLIDAY WORK

ILLEG B

TO: **Comptroller**

FROM: **Chief, Finance Division**

ALLOTMENT SYMBOL  
[REDACTED]

25X1A

| PAY PERIOD       |                  | ESTIMATED NUMBER |           |
|------------------|------------------|------------------|-----------|
| BEGINNING        | ENDING           | HOURS            | EMPLOYEES |
| 29 October 1961  | 11 November 1961 | 4                | 1         |
| 12 November 1961 | 25 November 1961 | 3                | 1         |

JUSTIFICATION

INDICATE, CONCISELY BUT ADEQUATELY, PURPOSE FOR WHICH OVERTIME IS TO BE USED, TYPE OF PERSONNEL INVOLVED (e.g., clerical, professional) AND REASON WORK CANNOT BE ACCOMPLISHED WITHIN 40 HOUR WEEK. (Do not include Operational Detail)

25X1A9a

Overtime performed in the field by Mr. [REDACTED] who is on TDY.

~~ORG 56 REV DATE 19/03/80 BY 018995  
 ORIG COM 38 OPI 38 TYPE 05  
 ORIG GLASS 5 PACE 6 REV CLASS C  
 JUST 22 NEXT REV 2010 AUTH: HR 10-2~~

To Fiscal Div w/ T+A  
1-12-62

*[Handwritten Signature]*

|   |  |
|---|--|
| DATE<br>25X1A9a   | TYPED NAME AND SIGNATURE OF SUPERVISOR (if applicable)                         |
| CONCURRENCE (if applicable)   |  |
| TYPED NAME AND SIGNATURE OF DIVISION CHIEF<br>[REDACTED] Deputy Chief, Finance Div. | TYPED NAME AND SIGNATURE OF OFFICIAL<br>[REDACTED] E. R. Saunders, Comptroller |
| DATE CONCURRED<br>10 January 1962   | DATE AUTHORIZED  |

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