20 December 1974

MEMORANDUM FOR: Acting Deputy Director for Administration

SUBJECT

: Weekly Report

REFERENCE

CL BY: 011950

: DD/A Administrative Instruction No. 74-5,

8 October 1974

· Following is a report of significant activities for the past week in priority order.

- 1. Office of Medical Services practices of clinical recordkeeping are being reviewed with emphasis, in particular, on authority for access. Consideration is also being given to appropriate standards for the contents of these records.
 - 2. Special activities of the Psychiatric Staff:

Chairman of the OMS 25X1A 25X1A Task Force on Counterterrorism, and of that task force, met on 17 December with 25X1A the Chief of Uniform Police of 25X1A to discuss the Arab terrorist 25X1A attack against Israeli athletes at the 1972 Olympics. 25X1A 25X1A at the request of On 18 December the Office of Current Intelligence provided an 25X6 Chief, Field Support Staff on 18 December met 25X1A with key at the 25X1A and with Agency representatives from 25X1A to discuss arrangements for emergency medical support for that Agency base.

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4. Deputy Chief, Operations Division and the OMS Training Officer on 18 December completed a block of class-room instruction in cardiopulmonary resuscitation (CPR) and emergency treatment of injuries for employees of the

5. On 18 December the OMS Training Officer also provided instruction in CPR and basic first aid to 50 employees of the Technical Security Division of the Office of Security.

John R. Andrew Mark

JOHN R. TIETJEN, M. D. Director of Medical Services

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