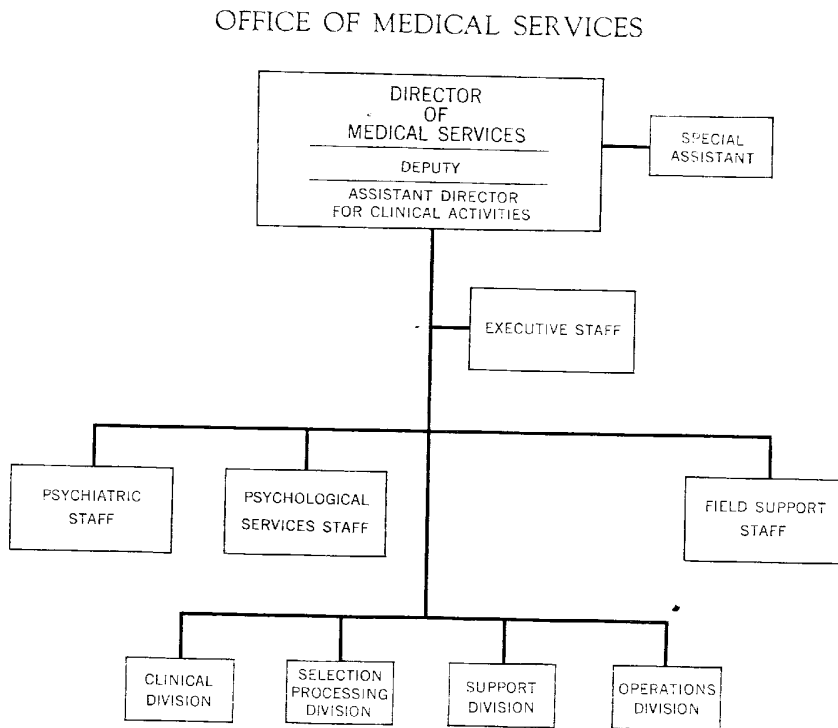


	UNCLASSIFIED	CONFIDENTIAL	SECRET
<b>OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Director of Medical Services 1D 4061 Hqs	9 OCT 1974	<i>[Signature]</i>
2			
3			
4			
5			
6			
	<b>ACTION</b>	<b>DIRECT REPLY</b>	<b>PREPARE REPLY</b>
	<b>APPROVAL</b>	<b>DISPATCH</b>	<b>RECOMMENDATION</b>
	<b>COMMENT</b>	<b>FILE</b>	<b>RETURN</b>
	<b>CONCURRENCE</b>	<b>INFORMATION</b>	<b>SIGNATURE</b>
<b>Remarks:</b>			
<p>Reference is made to your recent memo which indicates that your mission and function statement and organizational charts are undergoing review. In line with the comments of the DD/A at the morning meeting of 9 October, he would like the completed reports by Friday, 18 October 1974.</p> <p>Suspense: 18 October 1974.</p> <p style="text-align: center;"><i>[Signature]</i> LJD</p>			
<b>FOLD HERE TO RETURN TO SENDER</b>			
<b>FROM: NAME, ADDRESS AND PHONE NO.</b>			<b>DATE</b>
Executive Officer to the DD/A 7D 26 Hqs, x6535			9 Oct 74

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Revised: 30 October 1970 (57B)



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ORGANIZATION

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**c. OFFICE OF MEDICAL SERVICES**

- (1) **MISSION.** The Director of Medical Services is responsible for planning and directing the Agency medical support program.
- (2) **FUNCTIONS.** The Director of Medical Services will
  - (a) advise the Director and staff on matters pertaining to medical services;
  - (b) recommend the establishment of Agency medical policies and establish procedures for their implementation;
  - (c) provide technical medical service in accordance with existing legislation in regard to the following:
    - (1) Competent professional care of illness and injury
    - (2) A system of medical evacuation and hospitalization
    - (3) The application of the principles of preventive medicine
    - (4) A medical consultant program
  - (d) establish and maintain Agency medical standards for employment;
  - (e) establish and maintain an Agency psychiatric program;
  - (f) provide staff supervision in regard to the procurement, assignment, and utilization of medical personnel in all Agency components;
  - (g) provide technical control of medical supply in terms of identity and quantity, and technically supervise its storage and issue;
  - (h) provide, in cooperation with the Director of Training, medical training to Agency activities as required;
  - (i) maintain liaison with appropriate officials of the Federal Government in connection with the execution of the mission of the Office of Medical Services;
  - (j) conduct research as required;
  - (k) provide psychological services to the Agency for operational and other purposes, including: psychological assessment of individuals under consideration for specific assignments; testing and evaluation of individual aptitudes and proficiencies in training and other situations; and development and application of psychological techniques for selection and training.
  - (l) Not used.

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- (3) **ORGANIZATION.** See organization chart, figure 18.

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