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Office Memorandum • CONFIDENTIAL UNITED STATES GOVERNMENT

TO : Chairman, Projects Review Committee

DATE: 31 May 1949

FROM : Budget Officer

SUBJECT: Continuation of CIA Project 5-49 during Fiscal Year 1950

1. It is requested that an unvouchered funds project be approved to cover miscellaneous expenses and advances incurred by the various offices of the Executive for security or emergent purposes. Establishment of this project would enable the Executive to approve miscellaneous and petty cash expenses not to exceed a total of \$500 for the fiscal year 1950, thus relieving the Director of Central Intelligence of this detail. The project would include incidental expenses pertaining to special handling of supplies and equipment, petty cash for services and other petty miscellaneous expenses or advances necessary for reasons of security or operational emergency. Prior written approval of the Executive would be required in each case.

2. At the present time there are two outstanding advances which are used as revolving funds:

One advance of \$150.00 has been made to Services to establish a petty cash revolving fund for purchase of minor items of supplies not to exceed \$10.00 for any one item. Receipts are obtained and reimbursement claimed from vouchered funds to replenish the account.

The other advance has been made to [REDACTED] in the amount of \$50.00. This advance is used also as a revolving fund. Advances are made to enlisted personnel and the fund is replenished when the advances are repaid by the enlisted personnel.

It is requested that approval be given to the continuation of these advances during the fiscal year 1950.

[REDACTED]

E. R. SAUNDERS

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