

*[Handwritten initials]*

Chairman, Projects Review Committee  
THRU: Executive for Administration & Management  
Chief, Services Branch, A&M

6 December 1948

**Garage Facilities**

1. Reference CIA Project No. A&M-22-49, Project Title: "Garage Facilities".

2. Paragraph 2 of Conditions of Approval of Leasing New Garage Space for CIA under Project A&M-22-49 states: "Lease to include furnishing of adequate heating and lighting in \$1200 per month rental figure."

3. On Tuesday, November 23, 1948, in discussing the leasing of the proposed garage with [redacted] owner, at that time he agreed that he would furnish utilities, including heat and light. Both [redacted] who accompanied me at that time, and myself understood that these utilities would be furnished by the owner.

4. On Monday, 6 December 1948, [redacted] contacted [redacted] for the purpose of obtaining information necessary to the preparation of the written lease. In this discussion, when asked for the estimated value for the utilities to be furnished, [redacted] stated that he did not intend to furnish the utilities and that it was his intention to furnish only the equipment for the utilities. Following this conversation, I called [redacted] and reminded him of our discussion and he is firm that it was his intention to furnish only the equipment.

5. In accordance with my discussion with the Executive for Administration and Management, I have verbally notified [redacted] that CIA will not enter into the lease for this building and that all negotiations in this connection will cease. It is my understanding that the Executive for Administration and Management will not reconsider the resubmission of this project and, therefore, no further action will be taken by the Chief, Services Branch.

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