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10 September 1947

MEMORANDUM FOR THE JOINT CHIEFS OF STAFF:

Subject: Coordination of Intelligence Production

1. In accordance with the request contained in your memorandum on above subject, file SM-8854 dated 28 August 1947, the Director of Central Intelligence accepts the responsibility for coordinating the production and maintenance and accomplishing the editing, publishing, and dissemination of appropriate studies to provide basic intelligence on foreign countries for the armed services and other agencies of the government.

2. a. The Assistant Director for Reports and Estimates, Central Intelligence Group is designated as the representative of the Director to arrange the details of the transfer of responsibility together with such personnel and facilities as the Central Intelligence Group may desire.

b. [redacted] of the Office of Reports and Estimates and [redacted] of our Management Branch will contact the appropriate individuals in the office of the Joint Chiefs of Staff for administrative and operational liaison in connection with the assumption of this responsibility.

3. It is requested that:

a. No personnel or equipment be transferred to or from JISPB pending completion of transfer to CIG.

b. Personnel designated by CIG for retention and transfer immediately prepare and submit personal history statements on forms to be provided by CIG in order that security investigation may be initiated in each case.

c. Experienced military personnel now assigned to the Project be retained as temporary additions to currently authorized War and Navy Department personnel ceilings pending procurement and training of qualified replacements or the demilitarization and hiring as civilians of those military individuals who are eligible for and desire such action.

d. The effective date of the transfer of personnel be subject to the completion of security investigations of the individuals concerned.

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4. Subject to paragraph 3 above, the Central Intelligence Group will assume full operational responsibility for JANIS and JISFB effective 1 October 1947 including reimbursement of the agencies concerned for the salaries of those individuals assigned to this Project who are retained pending completion of their security investigations. All other operational costs will also be assumed by the Central Intelligence Group as of that date.

5. [REDACTED] will make immediate contact with the Secretary of the Joint Chiefs of Staff to initiate the administrative action necessary to implement this transfer of responsibility.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

[REDACTED]
Captain, USM
Executive Director

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cc: Executive for IRS
Asst. Director, O&M (plus attachments)
Chief, Management Branch, A&M (plus attachments)
Chief, Personnel Branch, A&M
Chief, Budget and Finance Branch, A&M ✓
Chief, Services Branch, A&M
Asst. Director, OCD
Asst. Director, O/O
Asst. Director, OSO
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