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## Office Memorandum • UNITED STATES GOVERNMENT

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TO :

[REDACTED] MR

DATE: 26 May 1960

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FROM :

Deputy for Training, [REDACTED]

SUBJECT:

Weekly Activities Report #21 for Period 19 - 25 May 1960

1. The first Task Force Operations Familiarization Program was completed on 20 May. The participants came in from the field the evening of 19 May, signifying the end of the exercise, and Friday was devoted to administrative processing and a two-hour critique. The program can be considered an outstanding success. Everyone who participated, whatever his role, was in general agreement on this score. I attended the critique during which every member of the Task Force was given the opportunity to speak. In addition, each individual provided a preliminary written critique. Except for individual comments about specific portions of the activity, the critique brought out three areas of criticism in which all were pretty much in accord.

a. The communications load was too great and that frequently the play of the maneuver necessitated physically carrying messages rather than sending them over the communications facilities. All were universal in their praise of the communications personnel involved, but for future exercises of this type, commo support will have to be increased from 100 to 200%, or drastically reduce the amount of traffic.

b. The time scale of one actual hour equalling one day in the problem was unrealistic in that certain physical requirements (a good example is the communications overload noted in a. above) could not be condensed by the same ratio, causing some activities to lag behind.

c. In the future, participants should be provided with all the background material three to four weeks prior to the exercise, and, if possible, pertinent support elements such as logistics, communications, finance, etc., be brought into the planning in order to be more effective.

Most individuals were enthusiastic about the entire program, and representatives of the DDS and DDI were grateful for having been asked to attend. Many expressed a desire to be called upon again, to participate in future programs. I have instructed those members of our staff who were involved to write short statements, outlining what they contributed and to include comments and suggestions which bear on our participation in this exercise as well as future runnings.

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25X1A9a These, along with copies of the first critiques, will be forwarded under separate cover. The group was asked by Mr. [REDACTED] to submit a more detailed paper after sufficient time for reflection. We expect that Mr. [REDACTED] will make these available to us for our perusal. 25X1A9a 25X1C

25X1A9a Without exception, the [REDACTED] personnel and facilities were highly praised. In addition, [REDACTED] was singled out for his contribution in the preparation and conduct of the entire program.

25X1A9a 2. Following our conversation with Messrs. [REDACTED] and [REDACTED] devoted primarily to the promotion of the JOT's, they did get together with [REDACTED] to discuss specifically the students ( [REDACTED] ) who were not recommended for promotion. According to Ray, he told them, that in all honesty, he and the OC staff could not see their way clear to change their recommendation. It is unfortunate but true, that, at least some of the principals concerned in this situation, are not operating on the same wave length. I feel that in order to prevent any of us from working at cross purposes, it would be most advisable, if all concerned, understood what was fully expected of them. In this regard, Mr. [REDACTED] advises that he is planning to get together with us and the entire OC staff prior to the beginning of OC #10, to outline his thoughts on evaluations, is a step in the right direction. Another good suggestion which derived from discussions among the staff is that JOTP representatives sit in with the individual instructors during counseling sessions with the students. This appears to be worthy of consideration and could prove to be most useful. 25X1A9a 25X1A9a 25X1A9a 25X1A9a

25X1A9a Student [REDACTED] was excused from class on 26 and 27 May, to be with his four children who underwent four tonsillectomies.

25X1A9a Student [REDACTED] was confined [REDACTED] for one day, 23 May, due to a slight illness. 25X1C

25X1A9a 3. Subsequent to our conversation with [REDACTED], it was agreed that he would finish up his work at Public Works on Friday, 27 May, and report here on Tuesday, 31 May. I have discussed his assignment with both [REDACTED], and while he has something to offer in both areas, I will assign Ralph to the [REDACTED] staff, primarily because [REDACTED] is leaving. I think it would be a good idea to consider enrolling Ralph in the OFC, scheduled to start 1 August, if this could be worked out. His performance in the course plus observations made while assisting in air training and in CFA problems should help us determine our recommendations after the six-month trial period. I intend to talk with [REDACTED] in more detail, and outline as much as possible Ralph's schedule for the entire period. 25X1A9a 25X1A9a 25X1A9a 25X1A9a

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Approved For Release 2001/08/08 : CIA-RDP78-04836A000100050040-2

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