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MEMORANDUM: Information Processing Coordinator, Intelligence
Information Processing Coordinator, Plans
Information Processing Coordinator, Support
Information Processing Coordinator, Science & Technology

SUBJECT : Inauguration of Semi-Annual ADP Management Report
to the Bureau of the Budget

REFERENCES : (a) Bureau of the Budget Circular No. A-79,
October 5, 1966
(b) Memo dated July 5, 1966 to Deputy Directors
from Acting Executive Director
Subject: Use and Management of Computers
(c) Memo dated June 28, 1966 to Heads of Departments
and Agencies from The White House
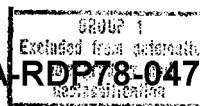Subject: Use and Management of Computers

1. Reference a established a requirement for a semi-annual report
to BOB on ADP accomplishments. Reference b assigned responsibility
for preparing such Agency reports to the Director, PPB. Each Directorate
IP coordinator is requested to submit a report on ADP activities to the
Chief, Information Processing Staff, O/PPB, who will prepare a coordinated
Agency ADP management report to BOB.

2. Directorate contributions to the initial report are to be submitted no
later than 15 November 1966. The second report will be due on 1 August 1967
and thereafter reports will be due in O/PPB by 1 February and 1 August to
cover each half fiscal year, as explained in Circular A-79 (attached).

3. Directorate contributions to this report should not be limited
by security considerations but should furnish the information asked for
and be classified appropriately. The Agency's report will be classified
and furnished to the International Division, BOB for approved handling.

-2-

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4. Guidelines for preparing Directorate contributions to this report are attached. ███████████████████████████████████ of the IP Staff are available to answer questions (x-7863 or x-1752).

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Chief, Information Processing Staff
Office of Planning, Programming and Budgeting

Attachments (2)

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

Attachment missing