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14 October 1954

MEMORANDUM FOR THE RECORD

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SUBJECT: [REDACTED] Emergency Planning

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JOB NO. 50X NO. [REDACTED] DOC. NO. 9 NO CHANGE
IN CLASS/ [REDACTED] CHANGED TO: IS 50 REL. [REDACTED]
NO. PGS 1 COMB. DATE 30 OCT 53 ORG CLASS 300 P1 30 ORG CLASS S
REV CLASS C REV COORD. AUTH: HR 70-3

1. In accordance with DD/A's request, I discussed with Mr. [REDACTED] EPO, the best means of keeping up to date the list of employees assigned to [REDACTED] for emergency duty. The greatest difficulty seems to center in the DD/P area where [REDACTED] Logistics Officer for DD/P-Admin., is charged with maintaining the emergency list. The EPO now has his current listing in [REDACTED] hands, and requested that he be permitted to needle [REDACTED] to get this up to date during the next week or ten days, when we will have another talk. In the future, it was agreed that a list of the emergency personnel designated by DD/P components (about 130 names) should be run off every month and submitted to [REDACTED] for approval or correction. The EPO felt that the other elements contributing personnel to the emergency center kept their lists fairly well up to date and that a quarterly run of their lists would suffice.

2. It was my view that a list run of the IBM cards currently on file at [REDACTED] would be the best source of this information and would serve to verify the basic record on which the emergency center is based. The EPO was insistent that the record in his office was the basic record and wanted a typed list prepared from his cards. This matter will have to be resolved at a later date, perhaps when the January Quarterly List of 600 emergency personnel is submitted for checking to all components involved.

3. I agreed to review with [REDACTED], DD/P-PPC, the overall organization of the emergency staff with a view to perhaps reallocating the slots on the most realistic and practical basis.

[REDACTED]

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H. GATES LLOYD
Assistant Deputy Director
(Administration)

ADD/A:HGL:mel

Distribution:
1 - DD/A Chrono
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