

Executive Registry
4-7913

30 October 1953

MEMORANDUM FOR: The Deputy Director (Administration)

SUBJECT: Survey Procedures [redacted]

[Handwritten signature]

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1. As you know, [redacted] has been pressing for several months for authority to take final survey action on lost, damaged, or stolen property up to some reasonable value. Such authority would obviate the need to prepare exhaustive reports to the CIA Survey Board for its action at headquarters.

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2. Several months ago, you instructed the Logistics Office through me to make provision in its headquarters and field regulations for such decentralized survey authority. The Logistics Office proposed, and you tentatively accepted, the value of \$100.00 as being a reasonable basis for decentralized survey action. Accordingly, such a provision was provided in [redacted] in paragraph 7 c.

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3. Unfortunately, the headquarters regulations are still in process of preparation, and it may be many weeks before they are completed. Since [redacted] prescribes in paragraph 2 a (2) that headquarters regulatory issuances govern domestic field installations, [redacted] cannot be extended the survey authority contained in [redacted] except by special authority.

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4. Since Agency policy on decentralized survey authority has in fact been formally established in [redacted] I believe it is both proper and legal for the Deputy Director (Administration) to specifically extend this authority to [redacted] on an individual location basis. In so doing, he should be given a copy of [redacted] for his policy and procedural guidance.

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5. [redacted] called last week regarding this situation, and I advised him that I would recommend to you that:

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a. The Deputy Director (Administration, extend the survey authorities contained in [redacted], paragraph 7 c, to [redacted] by specific letter of authorization. (Copy to CIA Survey Board, the Comptroller, and the Chief of Logistics)

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b. A copy of [redacted] be sent to [redacted] for his guidance.

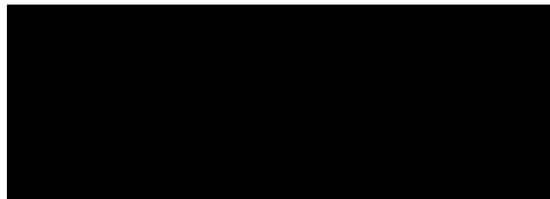
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6. This proposal is submitted for your determination. If you decide that [REDACTED] should wait for the formal publication of the headquarters survey regulation, I suggest that he be so advised.



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Special Assistant to the
Deputy Director (Admin.)

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Enclosure - 1
Regulation [REDACTED]
Supply - Boards of Survey

SA/DDA:EDE:mes (30 October 1953)

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