

EP-4-9285

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2 December 1953

MEMORANDUM

TO : Acting Deputy Director / Administration

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FROM : [Redacted]

SUBJECT : Supplemental T/O [Redacted]

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1. [Redacted] are nearing completion and the Assistant Director for Communications has advised that the Stations will be manned with Communications personnel from 0700 to 1900, seven days each week.

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2. I have discussed the security problem involved with Mr. [Redacted] and he advised that the Station classification requires guarding during off-duty hours. This being the case, three (3) additional guards at each station (total of [Redacted] will be necessary to adequately protect Government real property, supplies and equipment. Four (4) maintenance men (laborers) are also needed to cover the [Redacted] stations for janitorial service and the maintenance of grounds. They will be responsible for the housekeeping of [Redacted] buildings and [Redacted] of land.

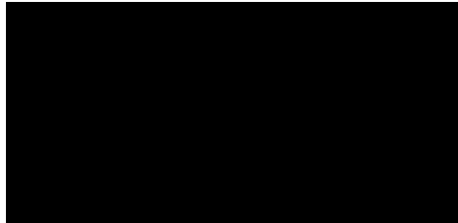
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3. This same increase was requested in the Budget Hearing in your office for the Fiscal Year 1955; however, as the Stations are nearing completion your approval for immediate action should be initiated in order that early clearances on prospective candidates can be received.



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