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MEMORANDUM FOR: Deputy Director (Plans)

SUBJECT: Project Administrative Plans

REFERENCE: Memo to DD/P from SSA-DD/S, subject: Project Administrative Plans--Substantive Reporting on Subsidy Expenditures, dated 5 May 1955

1. I have noted the reference memorandum to the DD/P from SSA-DD/S.
2. While, in accordance with Confidential Funds Regulation 9.4, Administrative Plans are a joint responsibility of the DD/P and the DD/S, it has always been my position that the evaluation of operations is solely a DD/P responsibility. At the same time I have felt that the financial records of the Agency should evidence the fact that an evaluation of our expenditures in connection with a particular project has been made. I have also felt that Administrative Plans might well be used as a vehicle which required appropriate operational personnel to make such evaluations. However, inasmuch as this evaluation is, in my opinion, clearly a DD/P responsibility, I have also instructed the Project Administrative Planning Staff and others that if the DD/P objected to the use of a particular administrative plan for such purpose, no provision for such an evaluation was to be incorporated. I have repeated these instructions and requested that PAFS insure that the wording of requirements in Administrative Plans is acceptable in its normal interpretation so that no actual or implied impingement upon DD/P command responsibility exists.

L. K. WHITE
Deputy Director (Support)

DD/S:LKW:lg (9 May 55)

- Orig & 1 - Addressee
- 2 - LKW *chrons & subject*
- 2 - KKA