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OCC/DPS 55-~~145~~
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13 May 1955

MEMORANDUM FOR: Chief of Administration, TSS

SUBJECT: Support Requirements of the TSS Program, FY '56 and Budget Year 1957.

1. As you may know, the senior planning officers of the support components are reviewing the operational programs of the DD/P prior to submission to the DD/P Review Board and the RSC. The purposes of such review are:

a. To advise whether the fund provisions in the budget for the direct support activities inherent in the planned operational activities appear to be reasonable and adequate.

b. To make an appraisal as to the capability of the support components to provide the support services which will be required of them.

c. To provide confirmation to the DD/P and the RSC that the support planning has been adequate and that the requirements can be effectively fulfilled.

2. In this early stage of development of an effective support planning system, review of support requirements and confirmation of support capability has necessarily been very general. It is largely based upon knowledge derived from past experience and limited knowledge of the future support requirements of current and projected operations. Accordingly, at the present time it would be very easy to overlook or be unaware of extraordinary support requirements which ultimately could place an undue strain on our support facilities or even delay operations while a necessary support capability is being developed.

3. For this reason, we are taking this opportunity to advise each operating element of any significant comments of the support offices with respect to its operational program.

4. Our purpose is to call attention to any factor which might impair the effectiveness of the support and also to call attention to areas where fully effective collaboration in the development of support requirements has not as yet taken place.

5. The significant comments of the support components are as follows:

a. The Office of Personnel notes the increased requirements for staff employees and desires the early submission of information concerning desired qualifications and other recruitment data to the extent that it is desired that that Office participate in the recruitment activity.

b. The Office of Communications calls attention to the fact that it assumes that funds have been provided in the TSS program to reimburse the Office of Communications for any substantial withdrawals of electronic materiel from the stocks of the Office of Communications.

c. The Office of Security submits the following comments:

1. A review of the subject program reflects that the Technical Services Staff (TSS) will expand their research and development activities in the near future. Such an expansion will require additional clearances for personnel, contractors and the clearance of safe sites. No particular problem is anticipated; however, it would be appreciated if TSS would coordinate with the Security Office at the earliest practicable date by furnishing a more detailed estimate of the probable number of personnel and sites involved in such an expansion. This is requested in order to preclude unnecessary delays as a result of Security's action in these matters.

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3. With adequate notice, Security Office can furnish additional personnel for assignment with TSS if desired and, as in the past, advice and guidance is available on various security and cover problems that arise in regard to installations located in

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4. Under item (f) of the Major Objectives for 1957, Technical Aids Section of the report, it is indicated that there is some question as to the continued security of the safehouse now being employed by TSS. The Security Office is in a position to offer immediate assistance with regard to this problem and it is further suggested that exploratory discussions be held with a view of examining this problem.

5. Generally, the program as outlined will not place any undue strain upon the facilities of the Security Office. On the contrary, it is suggested that the support facilities of the Security Office may be utilized by TSS to a greater extent in the future commensurate with the expansion of their activities.

d. The Office of Logistics makes inquiry as to whether or not there may not be some duplication between the functions of the Furnishing and Equipment Division of TSS and the Supply Division of the Office of Logistics. It suggests that its Supply Division may be handling certain items which perhaps should be consolidated with those of the Furnishing and Equipment Division, TSS, although it does not have any preconception as to whether the consolidated activity should be under the jurisdiction of TSS or the Office of Logistics.

6. The support components are anxious to provide full support to your operational program and are confident that they can do so if a continuous joint effort is made to isolate and refine support requirements to the point that effective and timely action is possible.


Special Planning Assistant, DD/S

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1 - Pers
1 - Security
1 - Commo
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1 - DD/S ✓
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