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Date: 19 JAN 1979	By: 28

MEMORANDUM FOR: Deputy Director (Support)

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ATTENTION : Mr. [REDACTED]

SUBJECT : Effect of Potential 2% Cut in Personnel Strength on the Office of the Comptroller

1. The workload of each of the components of this Office has increased steadily over the past several years. The number of personnel alone who are payrolled has increased roughly 20% since 1954. There have been corresponding increases in related financial services, changed government procedures, and reports required both by and from the Agency. It is believed reasonable to assume that the latter demands will continue to increase for some time to come.

2. Notwithstanding these substantial increases in our workload, our over-all personnel strength has not increased during the past several years. Mechanization, streamlining of operations, and increased efficiency in general has enabled us to accomplish this increased work without a corresponding increase in personnel. Whether this course of action will permit us to cope with the continuing increases in our workload is problematical. We are reasonably certain, however, that any reduction in our personnel strength could result only in a lessening of the financial services now provided the Agency.

3. We should like to further point out that even if an over-all reduction is accomplished on an Agency-wide basis, from the workload standpoint the last office which would undoubtedly feel the effect of such a reduction would be the Office of the Comptroller. This is due to the fact that our payroll and related payment functions would materially increase initially during the period of any mass retrenchment or release of personnel.

4. Comments and statistics from each of the Comptroller components relative to this matter are attached for your information and consideration. Kindly advise in the event any clarification or additional information is desired.

COMPTROLLER

15/
[REDACTED]
Deputy Comptroller

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Attachments

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