

Equip Supplies

JUN 13 1958

Mr. Maurice H. Stans
Director, Bureau of the Budget
Washington, D.C.

Dear Mr. Stans,

Reference is made to the Bureau of the Budget Bulletin No. 58-7 of May 14, 1958. Attached are two copies of Forms 58-7A - 7B and 7C. Forms 58-7D, E, and F have not been completed for the reasons stated below.

As of now, the Agency has installed an Alvac III-B computer which is being used in a classified project for scientific data reduction. The service of two individuals are required as shown on Form 58-7A and 7B. It is anticipated that two additional programmers will be required between now and 1963 as shown on Form 7C.

Aside from the Alvac installation, the Agency has no automatic data processing equipment installed. Feasibility studies are now being conducted to determine the advisability of applying ADP to all phases of our accounting requirements. These studies will not be completed until the latter part of 1958. However, based on the findings of our studies to date, an effort has been made to forecast the number of ADP personnel which may be required to staff an installation when fully operational as shown in Form 58-7C.

The information requested in Forms 58-7D, E, and F has not been furnished for the following reasons:

58-7D - Methods for Recruiting and Selection of Civilian ADP Personnel - Our present plans are to train our EAM personnel in ADP operating and programming techniques, using the training facilities of the manufacturer of the equipment eventually selected.

JOB NO. _____ CLASS _____ CHANGED BY _____ DATE _____ NO CHANGE
IN CLASS DELETED ADDED DATE _____ NO. OF _____
NEXT REVIEW DATE _____ DATE _____ 25/6/79 _____ 06/622 _____ 01
NO. POS UNIT _____ CLASS 30 OR 30 _____ CLASS
DATE _____

Additional information requested in this form can not be furnished at this time.

58-7E, Turnover of ADP Personnel - No experience

58-7F, Training Practices, Requirements, and Capabilities - No experience at this time.

Although we have not had experience necessary to enable us to answer the questions concerning turnover of personnel and its related problems included in form 58-7E, we are concerned with the problems that we may eventually encounter. It appears imperative that the government grade structure for ADP positions be established consistent and competitive with industry otherwise after considerable investment in training of such personnel they will be subject to proselytization.

Sincerely,

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L.H. WHITE
Deputy Director

3 Enclosures

Orig and 1 - Bureau of Budget

1 - Comptroller

1 - DD/S

1 - Mgmt. Comeback

1 - Mgmt. Chrono

1 - Mgmt. Yellow (File)

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Mgt/S/AVM:jl (12 June 58)

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ORIGINAL DOCUMENT MISSING PAGE(S):

Enclosure