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19 September 1957

MEMORANDUM FOR THE RECORD

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SUBJECT : [redacted] Management Staff

REFERENCE: Memo for the Record dtd 10 Aug 57 by DD/S, same subject.

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1. On 19 September 1957 I saw [redacted] in my office to follow up on our conversation of 9 August 1957 with regard to his retirement from the Agency.

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2. I reminded [redacted] that when we talked last he had indicated that he would apply for his retirement, to be effective on 1 October 1957, and asked him how he was progressing with his plans in this connection. He said that he had given considerable thought to the matter and was prepared to submit an application along the lines of our previous discussion. However he stated that while he had not actually done so he had been in touch with the Office of Personnel which had supplied him with the necessary form. I urged him to complete the form without delay and to get it into the proper channels inasmuch as very little time remained between now and 1 October in which to accomplish the required processing. He assured me that he would do this.

3. Our conversation was entirely friendly.

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[redacted signature block]

L. K. White
Deputy Director
(Support)

DD/S:LKW:laq

Distribution:

- ✓ - DD/S E.O. file [redacted]
- 1 - D/Pers
- 1 - C/Mgmt Stf
- 1 - IG
- 1 - DD/S chrono (ref)
- 1 - DD/S subject (ref)

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