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MEMORANDUM FOR: Mr. [REDACTED]
Assistant to the Director

SUBJECT : Senior Staff Meeting Agenda

It is suggested that "Cable Traffic" be put on the Senior Staff Meeting Agenda as a subject for discussion by the Director. Cable traffic for April reached an all time high with a total of 7,394,975 groups. It is believed that positive steps are necessary to reduce our cable traffic. One possibility that has been suggested is to designate someone in each organizational component releasing cables to review all outgoing and incoming cables at the end of each day to determine those that could have been handled by dispatch. Through the use of specific examples, appropriate measures could then be instituted by the head of the component concerned to reduce the amount of cable traffic.

L. K. WHITE
Deputy Director
(Support)

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