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*Train 5 file*

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16 April 1956

MEMORANDUM FOR: Deputy Director (Intelligence)  
 Deputy Director (Plans)  
 Deputy Director (Support)

SUBJECT: Candidates to attend Armed Forces Staff College and  
 Harvard University, School of Business Administration

1. A request for nominations is contained in paragraph 5 of this memorandum.
2. On 24 April, the Defense Colleges Selection Panel will screen candidates to attend the Armed Forces Staff College at Norfolk, Virginia, for the session commencing 14 August 1956, and the Advanced Management Course, School of Business Administration, Harvard University, beginning in September. The recommendations of the Panel will be available for consideration by the CIA Career Council at its meeting scheduled for 3 May.
3. The procedure for selection, approved by the CIA Career Council at its meeting on 1 March, will be followed for the first time. There is attached a summary of this procedure. Since this is a basic departure from the techniques used heretofore in selecting candidates for Defense Colleges, Training Liaison Officers in the operating components and Executive Secretaries of career boards and panels are being briefed with respect to the new procedures. Copies of this memorandum have been furnished to them and to the Executive Secretary of the Career Council.
4. Revisions of headquarters regulations in the  are being prepared to formalize this new procedure. These revisions cannot be printed and distributed in time to take care of these selections. They will, however, be available in advance of the next general selection of candidates for all of the Defense Colleges which will take place in September or October of this year. It is suggested that you advise your career service boards and panels of this requirement.
5. It would be appreciated if your nominations for each of these schools could be forwarded to the Office of Training by 23 April, in order to meet the required time schedule.

/s/

Acting Director of Training

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Attachment:  
 Summary of Selection Procedures

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