

~~SECRET~~

*File Training*

Approved For Release 2001/07/28 : CIA-RDP78-04718A002200220004-1

Courses in which Support Personnel (other than those assigned in OTR)  
lectured during 1956

Intelligence Orientation

Clandestine Services Review

Operations Support

Basic Management

Basic Supervision

Cable Refresher

Administrative Procedures

Dependents' Briefing

Americans Abroad [REDACTED]

25X1A6a

Africa South of Sahara

Americans Abroad

Document No.	3
No Change Class.	X
( ) Reclassification	
Final Review For TS	89
Final Review Date:	
Form: MB TS-3	
Date: 1-9-79	By: 35

DD/S SPEAKERS, OFFICE OF TRAINING, 1956

OFFICE OF THE DD/S

25X1A9a

NAME

COURSE

TITLE OF LECTURE

[REDACTED]

Intelligence Orientation

"The Support Structure of CIA"

War Planning

"Coordination of Support Planning"

Clandestine Services Review

"Organization & Functions of DD/S Area"

25X1A9a

[REDACTED]

War Planning

"Coordination of Support Planning"

Lloyd, H. Gates

Clandestine Services Review

"Organization & Functions of DD/S Area"

White, Lawrence

Intelligence Orientation

"Introduction to Training"

25X1A9a

PROJECT ADMINISTRATIVE PLANNING STAFF

[REDACTED]

Operations Support

"PAPS Functions"

Operations Support

"PAPS Functions"

OFFICE OF COMMUNICATIONS

Basic Management

"Coordination and Planning in the Office of Communications"

Clandestine Services Review

"Office of Communications' Support of Operations"

Clandestine Services Review

"Cable Writing"

Clandestine Services Review

"Office of Communications' Support of Operations"

War Planning

"Communications' Support"

Basic Supervision

"Career Planning"

Basic Supervision

"Coordination and Planning in the Office of Communications"

War Planning

"Communications' Support in Wartime"

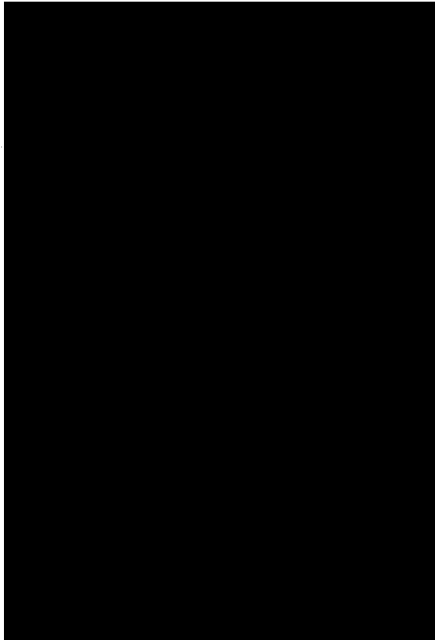
OFFICE OF COMMUNICATIONS (CONT'D)

25X1A9a

NAME

COURSE

TITLE OF LECTURE



Cable Refresher

"Cryptographic Processes as they apply to Cable Writing"

War Planning

"Communications' Support"

War Planning

"Communications' Support in Wartime"

OFFICE OF LOGISTICS

War Planning

"Logistics Planning"

Intelligence Orientation

"Logistics Support"

Operations Support

"Logistical Support of Operations"

Administrative Procedures

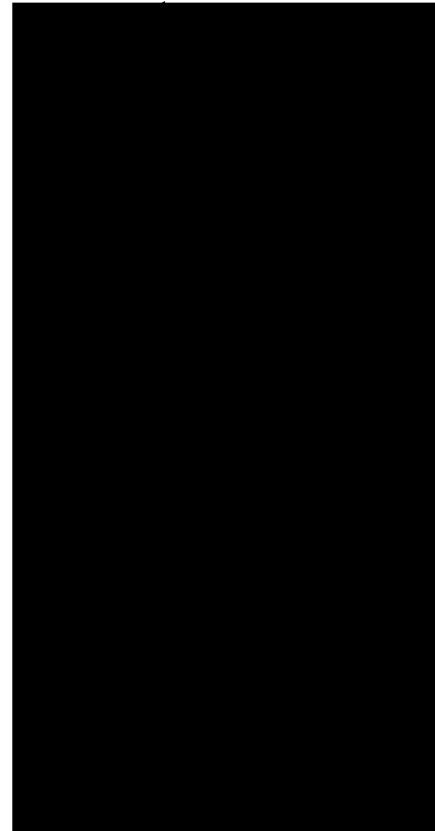
"Reproduction Services and Requirements"

25X1A9a

Garrison, James A.

Clandestine Services Review

"Office of Logistics' Support of Operations"



Operations Support

"Reproduction Services and Requirements"

Administrative Procedures

"Reproduction Services and Requirements"

War Planning

"Logistics' Support in War Planning"

Administrative Procedures

"Property Record Keeping and Requirements for Requisition"

Operations Support

"Procurement of Covert Facilities"

War Planning

"Logistics' Support in War Planning"

Clandestine Services Review

"Office of Logistics' Support of Operations"

War Planning

"Logistics' Support"

War Planning

"Logistics' Support in Wartime"

OFFICE OF SECURITY

25X1A

NAME

COURSE

TITLE OF LECTURE



Intelligence Orientation

"Security Support"

Operations Support

"Security Office Support of Operations"

Clandestine Services Review

"Security Office Support of Operations"

Counter Espionage

"Security Office Support of Operations"

Audio-Surveillance Management #4 & #5

"Counter Surveillance"  
 [Redacted] 25X1A  
 Assisted in Field Problem #4

Edwards, Col. Sheffield

Clandestine Services Review

"Philosophy & Policies of the Office of Security in dealing with Agency Personnel"

25X1A



Audio-Surveillance Management #4 & #5

"Counter Surveillance"  
 [Redacted] 25X1A  
 Assisted in Field Problem #4

Dependents' Briefing

Clandestine Services Review

"Office of Security's Support of Operations"

Clandestine Services Review

"Office of Logistics' Support of Operations"

Dependents' Briefing

Intelligence Orientation

"Security in CIA"

Clandestine Services Review

"Office of Security's Support of Operations"

Dependents' Briefing

Administrative Procedures

"Classification and Top Secret Control Procedures"

Administrative Procedures Operations Support

"Security of Employees— Outside Activities 25X1A6a





Americans Abroad

"Security Considerations" Member of Panel on Living Conditions

~~SECRET~~

25X1A9a

OFFICE OF PERSONNEL

<u>NAME</u>	<u>COURSE</u>	<u>TITLE OF LECTURE</u>	
	Operations Support	participated in skit "Central Processing"	
	Africa South of Sahara	"Climate and Influence of Geographical Factors on the Cultural Pattern of the Native Inhabitants and on the Security of the Area"	
	Operations Support	participated in skit "Central Processing"	
	Clandestine Services Review	"Personnel, Policy, and Management"	
	Intelligence Orientation	"Personnel Services"	
	OO/C Refresher	"Requirements for OO/C"	
	Basic Management	"Career Planning in CIA" "Personnel Tools of Control"	
	Clandestine Services Review	"Personnel, Policy, & Management"	
	Operations Support	"Military Personnel"	
	Operations Support	participated in skit "Central Processing"	
	Dependents' Briefing		25X1A6a
	Basic Supervision	"Personnel Tools of Control"	
	Americans Abroad 	member of Panel on processing problems and conditions at the principal posts.	
	Operations Support	participated in skit "Central Processing"	
	Administrative Procedures	"Demonstration of Central Processing Activities"	25X1A6a
Americans Abroad 	"Problems of Processing"		
Americans Abroad 	"Central Processing Services"		
Operations Support	participated in skit "Central Processing"		

~~SECRET~~

OFFICE OF PERSONNEL (CONT'D)

25X1A9a	<u>NAME</u>	<u>COURSE</u>	<u>TITLE OF LECTURE</u>	
		Operations Support	"Military Personnel"	25X1A6a
		Americans Abroad	member of <u>Panel</u> on principal posts in	
		Operations Support	participated in skit "Central Processing"	25X1A6a
		Intelligence Orientation	"Personnel Services"	
		Dependents' Briefing		25X1A6a
		Americans Abroad	member of <u>Panel</u> on living problems at individual stations in	25X1A6a
25X1A9a	Reynolds, Harrison (Director)	War Planning	"Personnel Support in Wartime)"	
		Americans Abroad	member of <u>Panel</u> on special problems of unmarried women in	25X1A6a
			member of <u>Panel</u> on discussion of three major cities	25X1A6a
		Operations Support	participated in skit "Central Processing"	
		Clandestine Services Review	"Personnel, Policies and Management"	
		War Planning	"Personnel Support in Wartime"	
		Basic Supervision	"Personnel Tools of Control"	
		<u>OFFICE OF COMPTROLLER</u>		
		Clandestine Services Review	"Budget and Its Importance to Clandestine Services Operations"	
		Clandestine Services Review	"Organization and Functions of Finance Division"	

~~SECRET~~

OFFICE OF COMPTROLLER (CONT'D)

25X1A9a	<u>NAME</u>	<u>COURSE</u>	<u>TITLE OF LECTURE</u>	25X1A6a
	[REDACTED]	Americans Abroad	Panel Discussion on Three Major [REDACTED] Cities	25X1A6a
		Basic Management	"Budget As A Planning System"	
	Saunders, Edward	Clandestine Services Review	"Organization and Functions of the Comptroller"	

25X1A9a		<u>AUDIT STAFF</u>		
	[REDACTED]	Clandestine Services Review	"Functions of the Audit Staff"	25X1A6a

OFFICE OF GENERAL COUNSEL

Americans Abroad	[REDACTED]	"Legal Problems Involved in Going Overseas"	
Americans Abroad	[REDACTED]	"U.S. and [REDACTED] Law Legal Problems"	25X1A6a

MANAGEMENT STAFF

Basic Management		"Methods and Work Flow"	
Administrative Procedures		"Agency Correspondence Practices"	
Basic Management		"Coordination of Regulations"	
Basic Management		"Methods and Work Flow"	
Administrative Procedures		"Agency Filing System"	
Basic Management		"Methods and Work Flow"	

MEDICAL STAFF

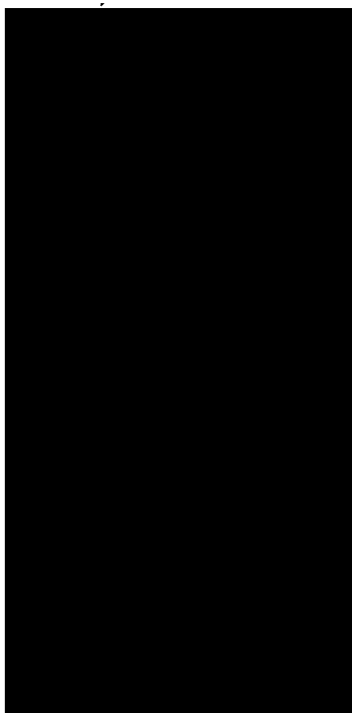




Operations Support		"Medical Support of Operation"	
Administrative Procedures		"Medical Support of Operations"	

~~SECRET~~

~~SECRET~~

25X1A9a

MEDICAL STAFF (CONT'D)

<u>NAME</u>	<u>COURSE</u>	<u>TITLE OF LECTURE</u>
	Dependents' Briefing	
	Operations Support	"Medical Support of Operations"
	Administrative Procedures	"Medical Support of Operations"
	Intelligence Orientation	"Medical Services"
	OO/C Refresher	"Requirements for OO/C"
	War Planning	"Medical Support in War Planning"
	Americans Abroad 	"Medical Problems of Americans in 
	Americans Abroad 	"Problems of Health and Medicine in 
	Intelligence Orientation	"Medical Services"

25X1A6a

25X1A6a

25X1A6a

~~SECRET~~