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Executive Registry
6-4602

30 December 1954

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Junior Officer Trainee Program

1. It seems to me that there might be some misunderstanding in regard to the background of the Junior Officer Trainee Program based on statements in your memorandum for the record, dated 15 December 1954. Possibly a restatement of the history of the program should be made for the record in order to avoid any confusion.

2. The history is as follows:

a. There were originally one-hundred and fifty (150) JOT positions established.

b. In June of 1953, fifty (50) of these positions were converted to Rotation Loan Slots. These slots were re-designated Career Development slots in July 1953.

c. In August of 1953, ten (10) JOT positions and ten (10) Career Development positions were transferred to Instructor slots in order to meet Agency ceilings.

d. Of the remaining ninety (90) JOT positions, thirty (30) were designated this fall as Junior Career Development positions. Sixty (60) JOT positions then remained.

3. The action to be taken now, as outlined in paragraph 3 of your memorandum, is in accordance with our agreement. However, paragraph 1 might cause some misunderstanding and I thought you might want to correct the record.



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MATTHEW BAIRD
Director of Training

cc: AD/P

Next Review Date: 4/28
Auth: HR 70-3
Date: 29 DE 1954
By: 019

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