

*Pers. 1*

11 January 1955

MEMORANDUM FOR: Assistant Director for Personnel

SUBJECT : Proposed Agency Notice No. [REDACTED] "Assignment, Referral of Employees for Reassignment"

25X1A

1. Forwarded herewith is a copy of a draft of the subject proposed Notice, which has reached this office from the Regulations Control Staff because of certain questions raised by the Office of the Inspector General regarding the text of this draft, to which this office was a party.

2. Also attached herewith is a copy of a Memorandum for the Record containing the substance of matters raised regarding this proposed Notice by the Office of the Inspector General. In addition, I believe that Mr. [REDACTED] has had other thoughts on it which he may have transmitted to you over Mr. Kirkpatrick's signature recently.

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3. Despite the fact that at one point last week it looked as though this proposed Notice was in shape to be prepared for publication, and that written concurrence had been received from interested parties, it would appear that a revision of the text is in order, incorporating those suggestions of the Office of the Inspector General deemed appropriate by you.

4. Following this, coordination with affected offices would appear to be indicated, including those of the Inspector General, the Director of Training and the Assistant Director for Communications.

SIGNED

[REDACTED] 25X1A9a  
Special Assistant to the  
Deputy Director (Administration)

Attachments - 2

cc: Ch/RCS [REDACTED] /IG

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SA-DD/A:JAC:mrp (11 January 1955)

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