

Peris!

ER-6-3812

~~CIA INTERNAL USE ONLY~~

COPY

~~This Notice Expires 2 January 1955~~

COPY

STATINTL

STATINTL



PERSONNEL

9 December 1954

HOURS OF WORK
DECEMBER 24 AND DECEMBER 31, 1954

1. The President has issued an Executive order declaring a holiday on 24 December 1954 and a half-holiday on 31 December 1954 for all Federal employees. Absences on these days shall be without charge to accrued leave
2. The number of employees required to perform work on December 24 and in the afternoon of December 31, 1954, will be kept to the minimum necessary to meet Agency requirements based on the usual Sunday work force.
3. Supervisors will ensure compliance with this Notice unless work requirements justify an exception.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

Document No.	4
No Change in Class.	<input checked="" type="checkbox"/>
Classified To:	TS S C
Date:	11-28-78
By:	36

COPY

- 1 - DD/A chrono
- 1 - DD/A subject ✓

L. K. WHITE
Deputy Director
(Administration)

DISTRIBUTION: ALL EMPLOYEES

~~CIA INTERNAL USE ONLY~~