

CONFIDENTIAL

*Accounting 12
Exec file
WJ*

23 October 1950

MEMORANDUM FOR: Director of Central Intelligence
FROM : Executive
SUBJECT : Signature of Director on Public Vouchers, Form 1034

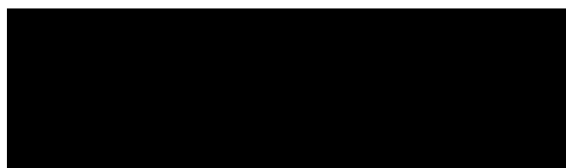
1. Attached hereto is a memorandum to the Executive from the Deputy Executive setting forth the procedure for procurement and replenishment of confidential funds.

2. Briefly, the following is the procedure prior to a request for the Director's signature:

- a. Voucher is prepared and signed by the Agent Cashier.
- b. Voucher is approved and signed by the Chief, Finance Division.
- c. Voucher is delivered to the Budget Officer who examines same, initials route slip, and transmits to Executive.
- d. Executive examines the voucher, initials route slip, and transmits it to the Director, whose personal signature is required by law on vouchers of this nature.

3. The above is submitted in accordance with the Director's request of 18 October regarding signature on Bureau Voucher 4088.

4. Attached hereto is Voucher 4355 in the amount of \$573,808.69 which is submitted for signature of the Director.



25X1A

3 Attach.
Vouchers 4088 and 4355, with Statement of Acct
Memo to Exec from Deputy Exec dtd 21 Oct 50

Document No.	5
No Change in Class.	<input checked="" type="checkbox"/>
<input type="checkbox"/> Declassified	
Class. Changed To:	TS S C
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