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Executive Record  
0-8508

17 January 1950

MEMORANDUM TO THE EXECUTIVE

SUBJECT: Rearrangement and Shift in T/O

1. Urgently recommend the following rearrangement or shift in T/O and functions of this staff:

✓ a. Chief, Security Control Staff, I&SS --  
add additional functions:

(1) in addition to other duties, acts as deputy to Chief, I&SS.

(2) supervises, controls, and conducts research on security interrogation aids and investigative aids.

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(4) supervises I&SS support of alien problems so far as clearance for admission, security aspects of custody, and handling. Maintains office of record on alien activities.

(5) under direction of Chief, I&SS, maintains high level liaison and contacts with senior investigative officials of other intelligence agencies.

(6) under direction of Chief, I&SS, maintains security controls and coordination over general handling of semi-covert and covert applicants vis-a-vis overt applicants.

(7) together with Chief, I&SS, maintains personal liaison with senior and key CIA officials on sensitive security matters.

Class ✓ b. Change grade of Chief, Security Control Staff from GS-14 to GS-15. ✓

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c. Add to T/O one position of GS-14, "Security Policy and Control Officer."

Functions: as now carried for Chief, Security Control Staff without the addendum above but under Chief, Security Control Staff, as revised.

d. Add to T/O, Unvouchered, of Security Control Staff one position, GS-12, as "Special Assistant on Special Security Matters".

e. Delete from T/O, Vouchered, of Inspection Division, "Inspector", GS-12.

f. Delete from Covert Reference Section of Special Security Branch, "Chief, GS-9".

2. The changes above shown do not increase the present personnel ceiling of I&S Staff.

3. These changes are urgently needed for the following reasons:

a. To date, the only link outside of normal coordination between the overt and covert sides of this staff is the Chief, I&SS himself. The great increase in semi-covert and covert cases and the fact that applicants are often shifted from overt to covert or back require careful coordination in handling and checking to prevent weakening the cover of the Research Branch, as well as "blowing" the cover of the individual.

b. The broadening of the polygraph program and its application to both covert and overt divisions of the staff make its centralization most important. This is particularly important in that doubtful cases are handled personally by either Colonel Edwards or [REDACTED]

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c. At the request of both OSO and OSI this staff has done and is doing research on other interrogation methods of great sensitivity. Again, because of sensitive policy involved, these require the personal supervision of either Chief, I&SS or his deputy (Chief, Security Control Staff).

d. Since the T/O was published this office has taken over the entire security work in the U. S. for OSO. This, in addition to same work with OPC, requires monitoring by either Chief, I&SS, or his deputy, and conference with key officials of the clandestine offices.

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e. The many alien cages now coming up under Section 8 and other categories require a centralization of the function and control directly under Chief, I&SS, inasmuch as the status of an alien frequently changes from overt to covert or through other categories such as consultant, agent, etc.

f. The counter-intelligence problem embraces both branches and must be carried in Security Control Staff under Chief, Security Control Staff (my deputy) and a special assistant. These problems are increasing. They are delicate and require "case officer" attention. Neither the Security Division nor the Special Security Division are equipped to perform this function.

g. Together with the increased duties of the Inspection Division and the Audit Division, I believe it to be clear that the Chief, I&SS must have one other person available in his staff to follow and be intimately acquainted with the functioning of so many diverse elements.

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4. In addition and as a separate matter, this office has been assigned two additional functions during the last month. These are (1) keeping the safe combinations for OSO, making minor repairs, and changing these combinations; and (2) a broadening of the polygraph program beyond anything previously contemplated. It should be noted that when I&SS took over the security of OSO, this saved three positions in that office. I therefore am requesting only one of these.

Therefore, further request change in T/O to add:

- 1 GS-12 Polygraph Operator (Unvouchered)
- and
- 1 CPC-6 Safe Combination & Repair Officer (Vouchered)

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SHEPHERD EDWARDS

Colonel, GSC

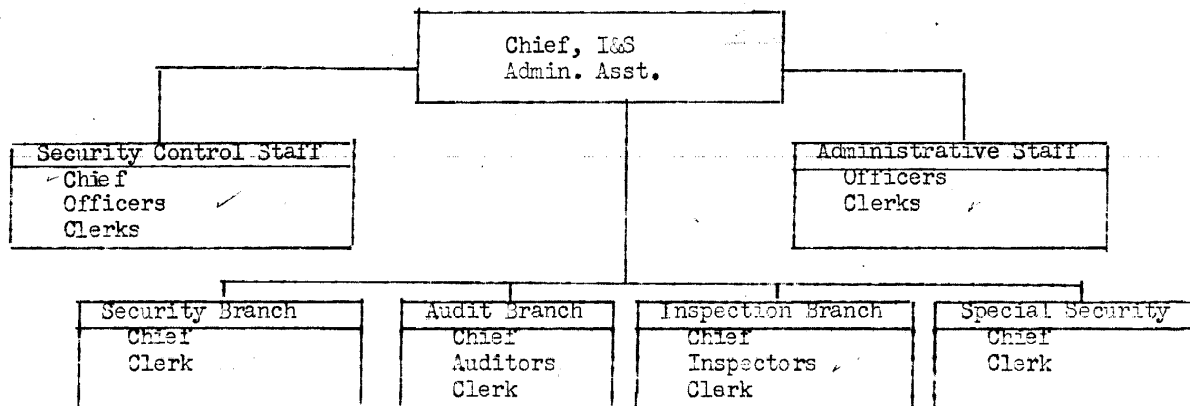
Chief, Inspection and Security Staff

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