

**MEMORANDUM FOR:** Chief, Administrative Staff  
Chief, Planning Staff  
✓Chief, Security Staff  
Chief, Supply Division  
Chief, Procurement Division  
Chief, Transportation Division  
Acting Chief, Real Estate and  
Construction Division  
Chief, Printing Services Division

**FROM:** Director of Logistics

**SUBJECT:** Special Indicator for Logistics  
Technical Support Matters

**REFERENCE:** Notice No. [REDACTED]

1. Referenced notice outlines the basic concept of the organization and direction of CIA clandestine services and emphasizes, in particular, communications channels and procedures between Headquarters and the field. Paragraph 3 of referenced notice contains authority for Office of Logistics "use of special indicators and special releasing authorities applicable to cables and dispatches pertaining to purely administrative and technical support matters not directly affecting or relating to clandestine operations or affecting operational security or other command responsibilities of the Chief of Station or the DD/P" with the proviso that "special indicators . . . shall be issued solely by DD/P . . . ."

2. As soon as practicable this Office desires to obtain a special indicator with general applicability to appropriate Logistics functions and activities in the field. In order to establish the terms of reference for utilization of such an indicator, it will be necessary to define as finitely as possible the categories of logistical subjects and/or actions for which it would be utilized. It is, therefore, requested that each staff and division submit to this Office by 14 February 1956 a list of the types of purely logistical actions in its particular sphere of responsibility for which it is anticipated such an indicator could appropriately be used. This listing should be comprehensive but based on types of actions which are sufficiently

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recurrent to merit mention. Further, the types of action proposed should be of such a nature that their handling solely in logistical channels will normally be compatible with the command and operational responsibilities of DE/P.

**JAMES A. GARRISON**

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OL/AEL: [REDACTED] hhl (8 February 1956)

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