

Acting Director of Logistics

10 April 1956

Acting Chief, Real Estate & Construction Division

**Real Estate and Construction Procedures in the
Use of [REDACTED]**

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1. It is anticipated that [REDACTED] will be used by the Real Estate and Construction Division in the following cases:

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a. The transmission of technical instructions and recommendations to the field on construction, architectural and/or engineering matters.

b. The transmission of technical drawings, plans, specifications, etc., on construction and major maintenance projects.

c. Requests for technical, construction, architectural, and/or engineering information, advice and/or assistance on matters regarding real property.

d. Routine technical reports and correspondence relating to construction projects.

e. Correspondence on technical requirements for construction of facilities.

f. Correspondence on interpretations of real estate and construction regulations.

g. Correspondence on foreign real property reports required under the provisions of [REDACTED]

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2. Incoming cables or dispatches in the above categories should be slugged [REDACTED] and should be delivered to the Real Estate and Construction Division. The appropriate Division Log Officer will be advised by the Real Estate and Construction Division, except in such routine cases that advice is obviously unnecessary. Action will be taken by the appropriate Branch in this Division, and except for routine actions, coordination will be effected by telephone with the interested components (unless otherwise dictated by security considerations).

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3. Outgoing cables or dispatches falling within the categories listed in Paragraph 1 above will be prepared by the appropriate Branch in the Real Estate and Construction Division. Except in purely routine matters, coordination will be effected by telephone with the interested Agency components (unless coordination otherwise is dictated by security considerations). Correspondence (cables and dispatches) will be prepared for release by the Director of Logistics.

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OL/REEC: [REDACTED] :fr

Distribution

Orig. - AB/L

2 - REEC

✓ 1 - Adm Staff/OL