

This Notice Expires 1 July 1956

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LOGISTICS
(Date)

PROCUREMENT OF SUPPLIES AND SERVICES

REQUISITIONS REQUIRING PURCHASE ACTION CHARGEABLE
TO FUNDS ALLOCATED FOR FISCAL YEAR 1956

1. To provide sufficient time for the orderly completion of purchase action on requisitions covering articles or supplies chargeable to funds allocated for Fiscal Year 1956, requisitions requiring such purchase action should be submitted to the Office of Logistics on or before the dates indicated in the following schedule.

<u>Types of Requisition</u>	<u>Deadline Date</u>
Supplies, equipment, or services exceeding \$2,000 total which require contract action by the Office of Logistics	1 May 1956
Military equipment and supplies	
Nonstock items	1 May 1956
Stock items	15 May 1956
Supplies, equipment, or services not falling in above categories	1 June 1956

2. The requesting components should plan their requisitions in advance and dispatch them so that they will reach the Office of Logistics not later than the above deadline dates in order that logistical support may be carried out in an effective and economical manner.

3. Fiscal Year 1956 requisitions submitted after the deadline date will require justification to obtain priority for purchase prior to 30 June 1956.

4. Requesting components are encouraged to increase their requisitions during the third quarter of Fiscal Year 1956, thereby minimizing the activity falling within the last quarter. Concentration of requisitions during the third quarter will prevent excessive overtime and the resultant irregular procurement.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. WHITE
Deputy Director
(Support)

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