

HARVARD UNIVERSITY

GRADUATE SCHOOL OF BUSINESS ADMINISTRATION

GEORGE F. BAKER FOUNDATION

GEORGE A. WILTSEE
*Administrative Director
Advanced Management Program*

SOLDIERS FIELD
BOSTON, MASSACHUSETTS 02163
TELEPHONE - 617-495-6161
TELEX: 7103301928
HARBUS SCH. BSN.

September 18, 1974

Mr. Alfonso Rodriguez
Director of Training
Central Intelligence Agency
Washington, D. C. 20505

Dear Mr. Rodriguez:

Having had contact with you in the past with regard to the Advanced Management Program, we believe that we should advise you that we have revised in important ways the application form and procedure for participation in the Program. For this reason, we are sending you, enclosed, two copies of the revised forms, and we would request that any old application forms you might have on hand be destroyed.

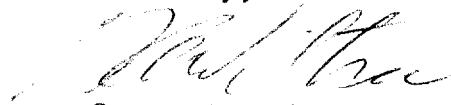
The new application procedure and style has the following objectives:

1. To provide more complete information with regard to the present and planned responsibilities of the candidate.
2. To clarify for you our expectations with regard to sponsorship and reference letters.
3. To eliminate certain irrelevant questions.

It is generally understood, but it bears repeating, that Harvard's executive education programs are designed for professional managers, regardless of sex or ethnic background, whose experience and accomplishments have marked them for success. We encourage participating organizations to identify opportunities to select qualified women and members of minority groups as candidates for AMP.

We are also enclosing a copy of the most recently published brochure describing AMP. Please note that I have come on board as Administrative Director of AMP with the retirement of Mr. Van Gorder. Please contact me if I can be helpful in any way.

Sincerely,



George A. Wiltsee

GAW:nmv
Enclosures

With Harold Van Gorder's retirement on September 1, 1974, George A. Wiltsee has been named Administrative Director of the Advanced Management Program. Applications to the Program or inquiries about it should be addressed to Mr. Wiltsee.

20 June 1974

Dean H. B. Van Gorder, Administrative Director
Advanced Management Program
Harvard University Graduate School of
Business Administration
Soldiers Field
Boston, Massachusetts 02163

Dear Dean Van Gorder:

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In accordance with your telephone conversation with Miss [REDACTED] of my staff, I regret to advise you that the Central Intelligence Agency is withdrawing [REDACTED] from participation in the 69th Session of the Advanced Management Program beginning on September 22, 1974. [REDACTED] was recently appointed to a senior managerial position in the Agency and we feel it would be imprudent for him to be absent for an extended period of time.

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We apologize for any inconvenience this cancellation may cause. Our past associations with Harvard have been most rewarding to our participants and the Agency.

Sincerely,

(SIGNED)

Alfonso Rodriguez
Director of Training

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ES-TSB [REDACTED] maq (19 June 74)

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Per our telecon, attached is the material for Harvard AMP. These forms are current (see Sept 18 letter to Mr. Rodriguez). I would appreciate your returning the brochure when it has served your purpose. Note page 24 re deadline for applications.

25X1A



Executive Secretary x-2193
Training Selection Board 1036 CofC Bldg 2/25/75

*LETTER
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