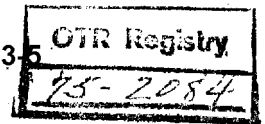




Approved For Release 2001/08/28 : CIA-RDP78-04202A000100150003-5



U.S. CIVIL SERVICE COMMISSION
FEDERAL EXECUTIVE INSTITUTE

ROUTE 29 NORTH
CHARLOTTESVILLE, VIRGINIA 22903

May 30, 1975

Mr. Alfonso Rodriguez
Director of Training
Central Intelligence Agency
Washington, D. C. 20505

Dear Rod:

The Bureau of Executive Manpower has informed us of your plans for the purchase of shares in the scheduled programs of the Federal Executive Institute during Fiscal Year 1976. We appreciate your continued support.

Enclosed are an original and two copies of the Shared Training Facilities Agreement. One copy should be signed by your agency's authorized official and returned to the Institute by June 30, 1975. The signed Agreement will be transmitted shortly after receipt to the Civil Service Commission's Budget and Finance Division so that they may arrange for transfer of funds to our account shortly after July 1.

If you should desire amendment to this Agreement during the course of the Fiscal Year for purchase of additional shares, please contact the Agency Officer representing your agency at the Bureau of Executive Manpower.

Cordially yours,

A handwritten signature in cursive script that reads "Chet".

CHESTER A. NEWLAND
Director

Enclosure

U. S. CIVIL SERVICE COMMISSION
FEDERAL EXECUTIVE INSTITUTE
SHARED TRAINING FACILITIES AGREEMENT
FOR FISCAL YEAR 1976

The Central Intelligence Agency agrees to pay in advance to the
(Name of Department or Agency)
U. S. Civil Service Commission the sum of \$ 14,400.00 to be deposited in a Revolving
Fund authorized by 5 U.S.C. 1304(e). This sum represents a proportionate share of the
costs of maintaining the Institute as an operating organization and of the costs of the
Senior Executive Education Program and/or the Executive Leadership and Management
Program.

The Federal Executive Institute will make available a maximum of 4 enrollments
in four sessions of the Senior Executive Education Program to be offered in Fiscal Year
1976, enrollments by session as allocated below; and a maximum of 4 enrollments
in four classes of the Executive Leadership and Management Program to be offered in
Fiscal Year 1976, enrollments by class as allocated below. It is further agreed that nomina-
tions for the Programs will be made in accord with criteria established by the U. S. Civil
Service Commission and made available to department and agency officials.

Seven-Week Senior Executive Education Program

<u>Session 32</u>	<u>Session 33</u>	<u>Session 34</u>	<u>Session 35</u>
9/7/75-10/24/75	10/29/75-12/17/75	2/29/76-4/16/76	5/9/76-6/25/76
<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

Three-Week Executive Leadership and Management Program

<u>Class 5</u>	<u>Class 6</u>	<u>Class 7</u>	<u>Class 8</u>
7/21/75-8/8/75	8/11/75-8/29/75	1/5/76-1/23/76	1/26/76-2/13/76
<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

Accepted by: (1) on behalf of the agency:

Central Intelligence Agency
(Name of Department or Agency)

(Signature and title of authorized official)

(Date)

(2) on behalf of the U. S. Civil Service Commission:

Donald Biglin
Donald Biglin, Director
Bureau of Management Services

May 30, 1975
(Date)

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
	UNCLASSIFIED	CONFIDENTIAL	SECRET
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	DDM	6/3	L
2			
3	C/RG	6/4	DB
4	1036 Q/C		
5	Miriam		
6			
	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
Remarks:			
<p>To: your action - L</p>			
FOLD HERE TO RETURN TO SENDER			
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