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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Logistics

DATE: 26 May 1955

FROM : Chief, Procurement Division

SUBJECT: Weekly Activity Report

1. GENERALa. Rental of Haloid Xerox Copyflo Machine (continued)

The Chief, Printing and Reproduction Division has withdrawn his request that release of the proposed rental agreement for the subject equipment be withheld pending further word from him and the rental agreement will now be submitted to the contractor.

b. Air Conditioning Units (continued)

The following bids for furnishing and delivering Air Conditioning Units for [REDACTED] have been received and forwarded to Real Estate and Construction Division for technical evaluation:

York Corporation	\$25,297.00
J.R. Enright	22,206.20

c. Purchase Requests for Office of Training (continued)

Negotiations were conducted in [REDACTED] on 23 May 1955 with [REDACTED] for the proposed CPFF contract for production of seven motion pictures. The contractor's initial estimate for the proposed work was reduced from \$125,000.00 to \$96,089.00 and his fee was reduced from 10% to 8% of cost. Negotiations of the proposed contracts with Psychological Corporation and Educational Testing Services will be conducted during June.

d. Procurement of Miniature Remote Operated Switch Equipment (new)

A purchase request has been received from TSS/APD for production of 50 miniature remote operated switches similar to those developed under [REDACTED] together with specifications and drawings. The estimated cost of the proposed procurement is \$195,000 and is chargeable against 1955 fiscal year funds. TSS has requested that the contract be negotiated with [REDACTED] however, the method of procurement is being explored further by CN&SS with a view toward obtaining drawings and specifications at this time and obtaining production quantities at a later date during fiscal year 1956.

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e. Urgent Procurement of Replacement Equipment for Commo Overseas Installation (new)

Requisition 55-8155, OC/R29-168-55, classified "CONFIDENTIAL", covering 7 items of electrical equipment, urgently required as replacement components at an overseas installation. It was understood at the outset (10 May 1955 when this request was received) that the corresponding units now in use are in a state that may cause them to break down at any time especially under the heavy workload experienced at this time. It was expected that these items might be delivered to us within 30 days after issuance of a contract. It was agreed that procurement should be by advertising in view of the competitive nature of the items. IFB 73-55 was issued on 16 May and sent to four bidders. As a result 3 bids were received. The best delivery for the lot was 30 days. At the time of bid opening on 20 May, several questions came up which made it necessary that the consulting contractor in connection with this particular installation be contacted. The consulting contractor indicated that there were some technical changes necessary. These changes made it advisable to readvertise under IFB 85-55 which will be opened on 27 May.

f. Purchase Request for Division of Near East and Africa (new)

Request 55-8493 received in this section on 19 May, well after the 1 May deadline. This request requires the security classified purchase of 8 each VHF FM mobile receivers at an estimated cost of some \$3,000. Procurement by negotiation from a sole source [redacted] was justified on the basis of intended use with and interchangeability of components, etc., with the equipment procured under [redacted] with [redacted]. The ETD for this equipment is understood to be 10 June. Negotiations with [redacted] on 20 May revealed that the required units could not be delivered until the latter part of August 1955. [redacted] indicated that they could deliver a substitute unit within approximately 35 days and for less money. The substitute unit would be identical to the unit required, electronically, however, the case on the substitute is considerably smaller. Since the case may be too small for any future modification this feature may be objectionable. This information was conveyed to NEA by telephone on 20 May and confirmed by memorandum on the same date stating that no further action could be taken by this office pending their reply. NEA has not replied to date.

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g. Inspection (continued)

Source inspections and physical inspections were underway during this week at [redacted]

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During this week a trip was also made to [REDACTED] in company with representatives of TSS/FED for the purpose of expediting [REDACTED]

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h. Status of DP Contracts Obligated Under FY-52 Funds (continued)

(1) Settlement Proposal to Contractor

[REDACTED] - Settlement agreement mailed to contractor for signature 12 May 1955.

(2) [REDACTED] Final redetermined price negotiated in Washington, D.C. 19 May 1955. Settlement agreement mailed to contractor for signature 24 May 1955.

(3) Settlements Completed

[REDACTED]

*There is still pending a determination of amount of royalty to be paid, but this must be accomplished by appropriate action of the [REDACTED]

2. ITEMS OF INTEREST

a. Report of contracts financed with 1953 funds lapsing 30 June 1955 is forwarded under separate cover

b. Work in all sections of the Contract Branch is continuing on a six day week basis. A review is made every Friday, however, by each section chief to ascertain that the workload will, in fact, require all employees to work Saturday.

c. [REDACTED] on 23 May 1955 with representatives of the Office of Training for the purpose of negotiating the proposed CFFF contract with that firm. [REDACTED] during the coming week to complete negotiations and obtain execution of the contract document.

d. A review of the workload in the Special Purchase Branch necessitated overtime work on Saturday by three members of the Branch.

e. Ventilation, SPB space The carpentry work for the installation of louvres in the space occupied by the Special Purchase Branch has been deferred pending a determination by the RE&C Division as to the feasibility of installing air conditioning conduits from the Briefing Room air conditioner.

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f. [REDACTED] has advised that a cable has been received from an interested field component requesting that these engines be inspected with a view toward purchasing. The interested area has been requested to submit an appropriate requisition for this purpose.

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g. Heat Therapy Equipment - A request has been received from TSS for a [REDACTED] manufactured in

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[REDACTED] The order was placed with the [REDACTED] manufacturer by an Agency controlled firm and delivery made on 24 May 1955. 25X1A

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h. Vehicles for [REDACTED]

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Information received from Dep/Log Department of Army advises that the Truck, refuse load packing 14 yd. has been shipped from [REDACTED] 25X1A

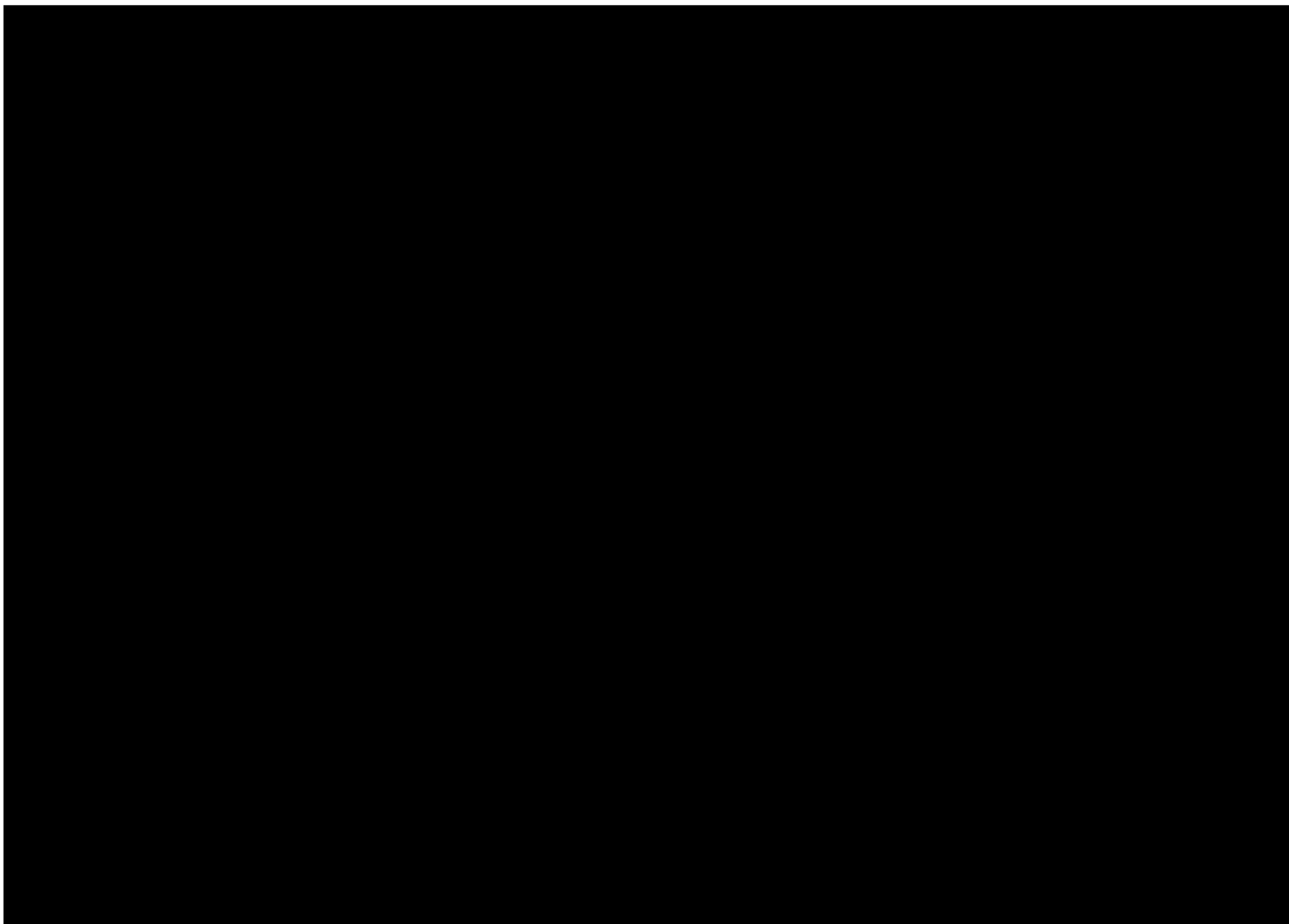
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[REDACTED] Fork lifts have previously been shipped and have been received at [REDACTED] Requisitioning office accepted the truck tractor 5 ton 4x2, white model WC-22PLT as a substitute for the 10-ton tractor. This item has been shipped and will arrive at [REDACTED] prior to 31 May 1955.

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i. TSS Requisition [REDACTED]



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l. Backlog of Work - The backlog of work remains about the same and, as previously stated, is particularly acute in the stenographic typing field.

m. Salk Poliomyelitis Vaccine - The purchase order placed with

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bution and allocations or other regulatory laws were established by the President's National Advisory Committee, he thought it unfair to hold our order on such an indefinite basis and therefore was returning it. With respect to the problem as a whole, according to current reports the allocations will probably be made by the National Institute of Health. However, there appears to be some conflict between NIH and the Polio Foundation. There is not much this office can do under the circumstances but wait and see what the outcome is, except perhaps to contact NIH in an effort to be placed on some type of priority list.

n. Procurement Review Committee - The Committee held two meetings during each of the following days: 18 May and 24 May. The Committee reviewed a total of six new cases and two old cases and was able to resolve four of them. The other four cases have been tabled for further review upon receipt of additional information.

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p. Proposed Staff Study for Logistics Support - European Area

At the direction of the Deputy Chief, Procurement Division, the Chief, Purchase Branch, attended a meeting Monday, 23 May 55 in the office of the Special Support Assistant to the Director of Logistics, to represent the Procurement Division regarding the proposed plan of the procurement phase of the overall study. A report is in the process of being prepared for the Chief, Procurement Division, as to the outcome of this meeting.

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