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SECURITY INFORMATION

Approved For Release 2001/03/02 : CIA-RDP78-03991A000200020016-0

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 23 July 1953

FROM : Acting Chief, Procurement Division

SUBJECT: Weekly Activity Report

1. GENERAL:

a. [REDACTED] (continued item): No change

25X1A6a

2. PROJECTS:

a. Pool of Cleared Sources for Procurement (continued item): No change.

3. OTHER ITEMS OF INTEREST:



25X1C15a

b. Conversion of Letter of Intent to Definitive Contract with [REDACTED] (new item): The definitive contract for the Multiple Link Systems for Commo cannot be consummated until after the report as requested from the Field Audit Branch is received. Since this means that no work can begin this matter may become important to Commo in the near future. The urgency has been explained to [REDACTED]

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25X1A9a

c. Status of Requisitions:

(1) Pertinent information concerning the Contract and Purchase Order Branches is attached.

(2) Status of requisitions for this Division:

	Special Purchase	Military Purchase	Contract Branch	Pur. Order Branch	Total
Brought Fwd.	20	15	48	195	278
Received	22	20	13	205	260
Completed	25	15	9	90	139
Pending	17	20	52	310	399

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4. SPECIAL PROBLEMS:

a. Vacancies in T/O (continued item): No vacancy was filled this week.

b. Diversion of Personnel from Primary Duty (new item); The number of persons presently attending and scheduled to attend the various and several training courses, basic intelligence course, Administrative support course, etc. will have an adverse effect on the work productivity of this Division.

5. MAJOR OBJECTIVES:

a. Objectives for Calendar Year 1953 (continued item): The bi-weekly report for this item will be reported as due on next week's report.



for

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