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CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	INITIALS	DATE
1	OC-E/R4D 2602 Alcott Hall		
2			
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6			


<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input checked="" type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input checked="" type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Remarks:

Attm:



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There is no record in this office or contract file of  referenced letter, dated 24 March 1961.

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FOLD HERE TO RETURN TO SENDER

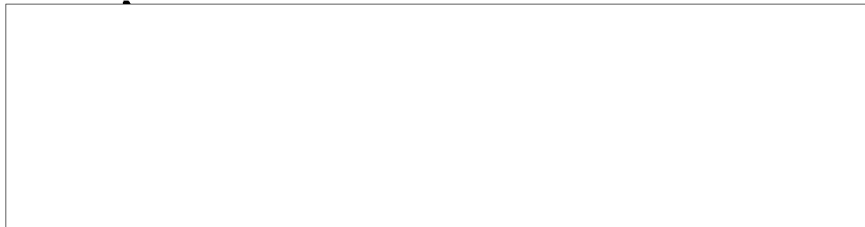
FROM: NAME, ADDRESS AND PHONE NO.	DATE
R4D B/PD/OL 	8/24/61

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REF

(IN TRIPLICATE)

17 August 1961

DOC 08	REV DATE 1 MAY 1960	BY 018373
ORIG COMP 35	OPI 52	TYPE 01
ORIG CLASS 3	PAGES 4	REV CLASS 2
JUST 22	NEXT REV 2010	AUTH: HR

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Attention:

Subject: Contract No. 605
 Task Order No. 9
 Additional Funds to Complete,
 Request for Information
 Concerning

Enclosure: (A) Estimate to Complete from
 1 February 1961, in triplicate

Gentlemen:

The contractor by letter dated 24 March 1961 requested additional funds in excess of the subject task order selling price to complete the work performed thereunder. As of this date, a reply has not been received to the above request. The contractor therefore respectfully resubmits its request for additional funds to complete in the amount of \$6,182.

A brief summary of the above request is as follows:

Present contract selling price including fee	<u>\$ 6,249.</u>
Status of Costs as of 31 January 1961 including fixed fee billed and fixed fee available	\$12,020.
Estimate to Complete from 1 February 1961	<u>411.</u>
Total Estimated Revised Selling Price	<u>\$12,431.</u>
Total Additional Funds to Complete	<u>\$ 6,182.</u>

The request for additional funds was necessitated by the fact that labor costs were approximately doubled from that originally estimated. The contractor in its original estimate visualized the use of chemical processes to etch the various antenna elements. This proved unsatisfactory and the elements were required to be fabricated by a costly hand process. This process increased the number of hours scheduled for the job by approximately 100%.

THIS DOCUMENT CONTAINS INFORMATION AFFECTING THE NATIONAL DEFENSE OF THE UNITED STATES WITHIN THE MEANING OF THE ESPIONAGE LAWS, TITLE 18, U. S. C., SECTIONS 793 AND 794. ITS TRANSMISSION OR THE REVELATION OF ITS CONTENTS IN ANY MANNER TO AN UNAUTHORIZED PERSON IS PROHIBITED BY LAW.

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- 2 -

17 August 1961

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The antennas and instruction books required to be delivered under the subject contract were shipped on or before 8 February 1961. Heavy charges in January 1961 and the contractor's accounting reporting system prevented the contractor from notifying the buyer of the possible overrun at an earlier date.

It is requested that, when funds are added to the subject task order in response to the above request, the contract expiration date also be extended to 28 February 1961 to allow charges occurred in February to be billed as allowable costs.

Favorable consideration of the enclosed quotation is respectfully requested. Representatives of the contractor will be readily available in the event further contractual or technical discussion is necessary. In matters pertaining to this quotation, please reference the subject task order and address all inquiries to

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Very truly yours,


Assistant Director
Contract Administration Division

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GWB:NKG:dw

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ESTIMATE TO COMPLETE



ENCLOSURE (A) 25X1
Letter to U. S. Government
Dated 8 August 1961
Page 1 of 1 page

	<u>JC</u>	<u>Rate</u>	<u>Estimate to Complete from 1 February 1961</u>	
			<u>Hours</u>	<u>Amount</u>
Salaries and Wages:				
Sr. Assist. Engr.	3524			
<u>TOTAL SALARIES AND WAGES</u>				
Departmental Overhead:				
Engineering				
<u>TOTAL DEPARTMENTAL OVERHEAD EXPENSE</u>				
Material (Purchase Order Commitments)				
<u>TOTAL LABOR, O.H. AND OTHER COSTS</u>				
G & A @ 7.41%				
General Research @ 1.24%				
<u>TOTAL ESTIMATED COST</u>				<u>\$411.</u>

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